

# Clay County Utility Authority

## Approved Materials Manual



APRIL 2009

# Clay County Utility Authority

## Approved Materials

### PREFACE

This Manual has been prepared in order to provide the utility community with a list of materials which have been reviewed and approved for use in the Clay County Utility Authority (Authority) systems, and shall be used in lieu of shop drawing submittals. Certain items, such as pumps, emergency standby generators, and control systems have been intentionally omitted and will continue to require shop drawing review and approval. Inquiries for information on specific products, their attributes, and the material warranty should be directed to the manufacturer.

Any material not listed in this manual is to be deemed NOT approved, and shall not be installed unless specifically approved by the Authority or its designated representative.

In an effort to maintain the highest possible level of service, the Authority will continually review existing approved materials to ensure that they meet or exceed current industry and environmental standards and provide a reliable and long-term service life. If at any time, the Authority determines that a material no longer conforms to the standards or policies, that material shall be deemed disapproved or suspended for use. The manufacturer will be given an opportunity to reply to any problems, and upon satisfactory revision, the material may be reinstated.

New materials will also be reviewed on a continuing basis. Enclosed in this manual are the procedures that a vendor, supplier, or manufacturer must follow to submit a material for review. Material submittals not following this guideline will not be reviewed. All communication and submittals shall be through the Executive Director or his designee.

Formal revisions shall be distributed to holders of the Approved Materials Manual.

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### PROCEDURE FOR INCLUSION OF MATERIALS IN THIS MANUAL

1. Vendor will provide the following information to the Clay County Utility Authority Review Committee:
  - a. 3 Literature Packs
  - b. 3 Sample Specifications
  - c. 3 Reference Lists (Municipalities and/or Utilities using material)
  - d. 3 "As Equal" Applications or Sole Source Justifications
  - e. 1 Sample of Material (if feasible)
  - f. 3 Sample Approved Materials Book pages for insertion into manual
  - g. 3 Copies of any applicable updated AWWA or ASTM standards
  - h. 3 Copies of any additional justification deemed necessary by Vendor
  - i. 1 Video Presentation (optional)
2. The Review Committee will make one of the following recommendations:
  - a. Recommendation for approval
  - b. Recommendation for approval with trial stipulations
  - c. Recommendation for disapproval
3. The Review Committee will notify the vendor of its recommendation in writing.
4. If approved, the Review Committee will update the Approved Materials Manual and provide the Manual holders with copies of the approved specification. If disapproved, the material will be added to the disapproved list.

Mail to:  
**Clay County Utility Authority**  
Attn: Service Availability Manager  
3176 Old Jennings Road  
Middleburg, FL 32068

REVISION DATE  
6/30/05



# Clay County Utility Authority

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## Material Color Code

<u>Utility</u>	<u>Material Color</u>
Water	Blue
Sewer	Green
Force Main	Green (no white pipe)
Reclaimed Water	Pantone Purple 522C

**Material Color Code**

