

Clay County Utility Authority – Regular Meeting  
February 5, 2019 – 2:00 P.M.  
Board Room – Clay County Utility Authority  
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Buck
2. Invocation and Pledge of Allegiance – Buck
3. Roll Call – Loudermilk
4. Approval of Minutes – Buck
  - a. Board of Supervisors Regular Meeting, January 15, 2019
5. Approval of Consent Agenda Items – Buck

Approval of Financial and Operational Activities

- a. Approval of Payment of Warrants
  - (1) Warrants totaling \$1,515,034.98
    - a. Schedule of payments to Sole Sources
    - b. Schedule of Emergency Repairs/Purchases - None
    - c. Schedule of items initiated under Emergency Contract - None
    - d. Schedule of payments made from the Emergency Account
    - e. Schedule of claims paid under the Sewage Backup Response Policy - None
    - f. Detailed Descriptive Warrant Report
  - (2) Request for Asset Disposal Authorization - None
  - (3) Request for Sole Source Designation
    - a. Absolute Access, Inc.
    - b. W. W. Gay Mechanical
- b. Approval of Capital Budget Activities
  - (1) Requests for Award of Procurement Contracts and/or Ratification of Procurement/Construction Contracts - None
  - (2) Approval of Supplemental Agreements and Change Orders
    - a. Supplemental Agreement No. 11 with J. Collins Engineering Associates, LLC for Resident Construction (RCI) Services for Spencer’s WWTF Clarifier No. 4
    - b. Change Order No. 1 to Supplemental Agreement No. 1 for Professional Services Agreement No. 17/18 RFQ No. 2 with INTERA Incorporated to provide professional services for the Capital Improvement (CIP) Funding Support
- c. Approval of Developer Agreements, Warranty Deeds & Easements
  - (1) Developer Agreement CU18/19-09 - Coastal Spine and Pain Ambulatory Surgery Center 1821 Blanding Boulevard, Suite 2 (1821 Blanding LLC) – 3.26~ ERC’s water, 3.26~ ERC’s AWS, 2.18~ ERC’s wastewater, 2.18~ ERC’s environmental impact, 2.18~ ERC’s debt service - \$16,835.39

5. Approval of Consent Agenda Items – Buck (continued)

c. Approval of Developer Agreements, Warranty Deeds & Easements (continued)

- (2) Developer Agreement CU18/19-10 - Pine Ridge Plantation West (Richmond American Homes of Florida, LP) - 41 ERC's water, 41 ERC's AWS, 41 ERC's wastewater, 41 ERC's reclaimed, 41 ERC's debt service - \$183,653.00 (\$170,765.00 deferred)
- (3) Developer Agreement CU18/19-11 - Commercial Buildings located at Branan Field Walk- Lot "F" - 1803 & 1805 Blanding Boulevard (North Florida Land Partnership 1, LLC) - \$4,525.64
- (4) Developer Agreement KU18/19-11 - Wastewater Service to 75 Swimming Pen Drive (Swimming Pen Drive In-Fill Project) (Sophoat Lim & Eileen Chor) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$14,149.45 (\$13,794.75 financed)
- (5) Developer Agreement KU18/19-12 - Wastewater Service to 1210 Fleming Street (Fleming Street & Floyd Street, Phase II In-Fill Project) (Greg Ritzert) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$6,313.23
- (6) Developer Agreement KU 18/19-13 - Osprey Landing Court- Lots 1, 2 & 3 (220 Turkey Hill, LLC) - 3 ERC's water, 3 ERC's AWS, 3 ERC's wastewater, 3 ERC's environmental impact, 3 ERC's debt service - \$15,874.25 (\$12,825.00 deferred)
- (7) Developer Agreement KU18/19-14 – Water & Wastewater Service to 4853 Raggedy Point Road (Susan Zappulla) – 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$13,185.53
- (8) Developer Agreement RU18/19-02 - Wastewater Service to 2603 Blanding Boulevard (Discount Auto Parts, LLC dba Advance Auto Parts) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$16,545.79
- (9) Developer Agreement SS18/19-03 - Cameron Oaks, Phase I (Kindlewood, LLC) - 91 ERC's water, 91 ERC's AWS, 91 ERC's wastewater, 91 ERC's reclaimed, 91 ERC's debt service - \$466,347.03 (\$379,015.00 deferred)
- (10) Grant of Easement – 75 Swimming Pen Drive – Grantors – Sophoat Lim & Eileen Chor
- (11) Grant of Easement - 2603 Blanding Boulevard – Grantor – Discount Auto Parts, LLC dba Advance Auto Parts
- (12) Quit Claim Deed – Tract "J" (Lift Station) Black Creek Village – Grantor – Clay County Utility Authority to the City of Green Cove Springs

6. Customer account adjustments – Goldberg - None

7. Business discussed at committee meetings - None

8. Executive Director's Business – Morris

- a. Financial Statements for November 2018 and December 2018
- b. Request for termination of Developer Agreement KU18/19-1 and removal of a lien from 115 College Drive, Orange Park, Clay County, Florida
- c. Other

9. Legal Counsel Business – Williams
  - a. Other
10. Old Business/New Business
11. Public Comment
12. Supervisor Comments
13. Adjourn – Buck
14. For Informational Purposes Only
  - a. Other

**All items contained in No. 4 through No. 9 are subject to Board action**