

Clay County Utility Authority – Regular Meeting  
March 5, 2019 – 2:00 P.M.  
Board Room – Clay County Utility Authority  
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Buck
2. Invocation and Pledge of Allegiance – Buck
3. Roll Call – Loudermilk
4. Approval of Minutes – Buck
  - a. Board of Supervisors Regular Meeting, February 19, 2019
5. Approval of Consent Agenda Items – Buck

Approval of Financial and Operational Activities

- a. Approval of Payment of Warrants
    - (1) Warrants totaling \$1,338,778.74
      - a. Schedule of payments to Sole Sources
      - b. Schedule of Emergency Repairs/Purchases - None
      - c. Schedule of items initiated under Emergency Contract - None
      - d. Schedule of payments made from the Emergency Account
      - e. Schedule of claims paid under the Sewage Backup Response Policy - None
      - f. Detailed Descriptive Warrant Report
    - (2) Request for Asset Disposal Authorization - None
    - (3) Request for Sole Source Designation – Cerulean Studios – Trillian Instant Messenger
  - b. Approval of Capital Budget Activities - None
  - c. Approval of Developer Agreements, Warranty Deeds & Easements
    - (1) Developer Agreement CU18/19-13 - Wastewater Service to 185 Brickyard Road (Brickyard Road In-Fill Project, Phase I) (Edward L. Young, Jr.) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$11,524.39
    - (2) Developer Agreement KU18/19-16 - Water & Wastewater Service to 1141 & 1143 Florida Street (Wiggins Construction Company of North Florida, Inc.) - 2 ERC's water, 2 ERC's AWS, 2 ERC's wastewater, 2 ERC's reclaimed, 2 ERC's debt service - \$40,075.48
    - (3) Grant of Easement – 4401 SE 3<sup>rd</sup> Place – Grantors – Christian Binet and Dawn M. Freeland
    - (4) Grant of Easement – 1141 & 1143 Florida Street – Grantor – Wiggins Construction Company of North Florida, Inc.
6. Customer account adjustments – Goldberg - None
  7. Business discussed at committee meetings - None

8. Executive Director’s Business – Morris
  - a. Consideration of proposed Change Order #9 to the Agreement Dated June 6, 2006 between Clay County Utility Authority and NuTerra Management, LLC, and BCR Environmental Corporation to provide upgrades to the biosolids treatment system at the Spencer’s WWTF
  - b. Request for award of Project 2017/2018-A6 – Peter’s Creek WTP Ground Storage Tank and Pump Station 4 and approval of the minutes of the bid opening held on February 14, 2019
  - c. Consideration of a request for financing from Mrs. Melissa Unger for charges associated with providing wastewater service to her residential property located at 1159 Florida Street, Fleming Island, Florida
  - d. Discussion regarding the March 19, 2019 Board of Supervisors meeting
  - e. Other
9. Legal Counsel Business – Williams
  - a. Request for approval of proposed Resolution No. 2018/2019-04 – Authorizing tax-exempt lease purchase agreement with Dell Financial Services (handout)
  - b. Other
10. Old Business/New Business
11. Public Comment
12. Supervisor Comments
13. Adjourn – Buck
14. For Informational Purposes Only
  - a. Construction Projects Report
  - b. Quarterly Claims and Liability Report
  - c. Meter Installation Summary
  - d. Non-Revenue Producing Accounts

**All items contained in No. 4 through No. 9 are subject to Board action**