

Clay County Utility Authority – Regular Meeting
April 16, 2019 – 2:00 P.M.
Board Room – Clay County Utility Authority
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Buck
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Buck
 - a. Board of Supervisors Regular Meeting, April 2, 2019
5. Approval of Consent Agenda Items – Buck

Approval of Financial and Operational Activities

Approval of Payment of Warrants

- (1) Warrants totaling \$2,547,192.53
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases - None
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments made from the Emergency Account
 - e. Schedule of claims paid under the Sewage Backup Response Policy – None
 - f. Statement from Grady H. Williams, Jr. LL.M.
 - g. Detailed Descriptive Warrant Report
 - (2) Request for Asset Disposal Authorization
 - (3) Request for Sole Source Designation – Huber Technology and Suez Treatment Solutions, Inc.
- b. Approval of Capital Budget Activities
- (1) Requests for Award of Procurement Contracts and/or Ratification of Procurement/ Construction Contracts
 - a. Ratification of the contract with Huss Drilling, Inc. for Project 2018/2019-A4 – Lower Floridan Aquifer Feasibility Investigation
 - (2) Approval of Supplemental Agreements and/or Change Orders
 - a. Proposed Supplemental Agreement No. 2 with Kimley-Horn and Associates for Post-Design Phase Professional Services for the Lower Floridan Aquifer Feasibility Investigation
- c. Approval of Developer Agreements, Warranty Deeds & Easements
- (1) Developer Agreement CU 18/19-17 - Azalea Ridge Amenity Center located at 1899 Sage Creek Place (Freedom at Azalea Ridge Homeowners Association, Inc) - 13.5 ERC's reclaimed, 13.5 ERC's debt service - \$10,587.48
 - (2) Developer Agreement KH18/19-08 - Water Service to 507, 525 & 543 SE 44th Street (Crawford Development Group, LLC) - 3 ERC's water, 3 ERC's AWS, 3 ERC's debt service - \$6,733.21
 - (3) Developer Agreement KH18/19-09 - Water Service to 6456 Baker Road (Denmark Builders, LLC) - 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$2,155.38

5. Approval of Consent Agenda Items – Buck (continued)
 - c. Approval of Developer Agreements, Warranty Deeds & Easements (continued)
 - (4) Developer Agreement KU 18/19-21 - 454 Blanding Boulevard, Settlement Agreement #1 to accommodate Phenix Salon Suites (SRG Salon Orange Park, LLC) - \$5,852.53
 - (5) Developer Agreement KU 18/19-22 - Water, Wastewater & Reclaimed Water Service to 4776 & 4782 Lakeshore Drive West (Vivere Homes, LLC) - 2 ERC's water, 2 ERC's AWS, 2 ERC's wastewater, 2 ERC's reclaimed, 2 ERC's debt service - \$27,265.95
 - (6) Developer Agreement MU 18/19-05 – Water Service to 1140 Lake Asbury Drive (Chad & Victoria LeBlanc) - 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$1,350.90
 - (7) Developer Agreement MU 18/19-06 - Royal Pointe Subdivision, Unit 2B Consisting of 58 Single Family Lots (Larmac Development, LLC) - 58 ERC's water, 58 ERC's AWS, 58 ERC's wastewater, 58 ERC's reclaimed, 58 ERC's debt service - \$254,987.00 (\$241,570.00 deferred)
 - (8) Grant of Easement – 460 Oriole Street – Grantor – John H. Ward
 - (9) Grant of Easement – 507, 525 & 543 SE 44th Street – Grantor – Crawford Development Group, LLC
 - (10) Grant of Easement – 122 Lake Asbury Drive – Matthew Van Langen and Christine Van Langen
 - (11) Quit Claim Deed – CCUA Lift Station site in Azalea Ridge Unit 4 – D.R. Horton, Inc. - Jacksonville
6. Customer account adjustments – Goldberg - None
7. Business discussed at committee meetings - None
8. Executive Director's Business – Morris
 - a. Notification of award of the St. Johns River Water Management District (SJRWMD) Cost-Share grant funding in the amount of \$1,485,000 for the Tynes Reclaimed Water Storage and Pumping Facility
 - b. Proposed Water Quality Credit Transfer Affidavit
 - c. Request for approval of proposed agreement with Jacobs Engineering Group, Inc. for the First Coast Outer Beltway (FCOB) Professional Services 2018/2019 RFQ No. 1
 - d. Request for selection of the firm for 2018/2019 RFQ #2 Saratoga Springs Plant Site Professional Services and approval of the minutes of the qualification opening held on March 14, 2019
 - e. Other
9. Legal Counsel Business – Williams
 - a. Other
10. Old Business/New Business
11. Public Comment
12. Supervisor Comments

13. Adjourn – Buck
14. For Informational Purposes Only
 - a. Construction Projects Report
 - b. Meter Installation Summary
 - c. Non-Revenue Producing Accounts
 - d. ERC Summary
 - e. *Conserving Clay* – January 2019
 - f. Notice of Liability Regarding Trespassing Technology
 - g. Esri User Story - *Responding Quickly to Hurricane Irma with Story Maps*
 - h. Clay Pace Center for Girls

All items contained in No. 4 through No. 9 are subject to Board action