

Clay County Utility Authority – Regular Meeting
May 21, 2019 – 2:00 P.M.
Board Room – Clay County Utility Authority
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Buck
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Buck
 - a. Board of Supervisors Regular Meeting, May 5, 2019
5. Approval of Consent Agenda Items – Buck

Approval of Financial and Operational Activities

Approval of Payment of Warrants

- (1) Warrants totaling \$2,081,481.38
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases - None
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments made from the Emergency Account
 - e. Schedule of claims paid under the Sewage Backup Response Policy – None
 - f. Statement from Grady H. Williams, Jr. LL.M.
 - g. Detailed Descriptive Warrant Report
 - (2) Request for Asset Disposal Authorization – 1999 Cues CCTV Truck and accessories
 - (3) Request for Sole Source Designation – None
- b. Approval of Capital Budget Activities
- (1) Requests for Award of Procurement Contracts and/or Ratification of Procurement/Construction Contracts
 - a. Ratification of the contracts for 2018/2019 RFQ #3 Civil & Environmental Engineering Professional Services
 - (2) Approval of Supplemental Agreements and/or Change Orders - None
- c. Approval of Developer Agreements, Warranty Deeds & Easements
- (1) Developer Agreement KU18/19-27 - Water & Wastewater Service to 833 Creighton Road (Randall S. & Susan Rae Hughes) - 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$10,392.49
 - (2) Developer Agreement MC18/19-08 - Wastewater Service to 3062 Henley Road (Perry J. & Penny P. Hopper) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$9,956.77
 - (3) Developer Agreement RU18/19 - Water & Wastewater Service to 4235, 4237 & 4237-1 County Road 218 (Middleburg Service Area) (Darrell G. & Linda E. Quiett) – 1.5 ERC's water, 1.5 ERC's AWS, 1.5 ERC's wastewater, 1.5 ERC's environmental impact, 1.5 ERC's debt service - \$32,518.83 (\$32,172.63 financed)
 - (4) Quit Claim Deed – CCUA Lift Station site in Cross Creek Unit 1A – Grantor – D.R. Horton, Inc. - Jacksonville

6. Customer account adjustments – Goldberg - None
7. Business discussed at committee meetings - None
8. Executive Director’s Business – Morris
 - a. March 2019 Financial Statement
 - b. Presentation of the tentative 2019/2020 Fiscal Year Operating Budget
 - c. Adoption of a Proclamation declaring May 19th through May 25th Florida Water Reuse Week
 - d. Consideration of proposed Change Order No. 10 with a Partial Settlement Agreement to the contract with Sawcross, Inc. for CCUA Bid No. 14/15-A10 - Miller Street WWTF, Spencer’s Crossings WWTF, and Ridgecrest WTP Improvements
 - e. Request for the award of Project 18/19-A5 - Tynes Reclaim Water Pumping Facility and approval of the minutes of the bid opening held on May 10, 2019
 - f. Request for selection of the firms for 2018/2019 RFQ No. 4 - Fleming Island WWTF Expansion Professional Services and approval of the minutes of the qualification opening held on April 25, 2019
 - g. Other
9. Legal Counsel Business – Williams
 - a. Other
10. Old Business/New Business
11. Public Comment
12. Supervisor Comments
13. Adjourn – Buck
14. For Informational Purposes Only
 - a. Construction Projects Report
 - b. Notice of Liability Regarding Trespassing Technology – Notice of Default
 - c. *Conserving Clay* – Leak Detection Report March 2019
 - d. Meter Installation Summary
 - e. Letter from Ravines Community Association and CCUA’s response to same
 - f. Non-Revenue Producing Accounts
 - g. 2019 Hurricane Manual
 - h. Quarterly Claims and Liability Report

All items contained in No. 4 through No. 9 are subject to Board action