

Job Description #170

Job Title: Utility Trainee II, Construction

Grade: 2

Status: Nonexempt **Page:** 1

Department Head: Construction Superintendent

Summary Job Description:

Assist with improvements and/or repairs on the Authority's system as directed.

License or Certification Required:

Valid Florida Driver's License with good driving record.

Educational Requirements:

High School Diploma or equivalent.

Experience Required:

None

Physical Demands:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job:

Routinely required to stand, walk, reach, climb, balance, stoop, kneel and crouch while performing job duties.

Required to lift up to 100 lbs. on a regular basis.

Must have no physical deformities, loss of limbs, impairment of bodily motor functions, limiting mobility to walk or use arms and hands for various duties such as lifting a variety of package sizes, materials or equipment.

Eyesight may be corrected to meet no less than the minimum acceptable level for issuance of a Florida Driver's License.

Must be able to hear 30 db in normal range and have a spoken voice in a normal tone to send/receive messages and instructions by wireless radio, telecommunication equipment or in person.

Must not have any medical or mental disorders that would preclude you from operating an Authority vehicle, equipment, or complying with all Clay County Utility Authority's safety rules and regulations in a manner that does not pose a direct threat to either yourself, your co-workers or the general public. The Authority will consider whether there is a reasonable accommodation available that would eliminate this risk or reduce the risk so that it is below the level of a "direct threat".

Work Environment:

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts. The employee often climbs structures, enters confined spaces and works in or around trenches. The employee is occasionally exposed to fumes or airborne particles and toxic or caustic chemical.

The noise level in the work environment is usually moderate, however, the intermittent operation of pumps, motors, generators, etc. often make the noise level in the work environment somewhat loud.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Listing of Specific Duties:

Inspect, clean, lubricate and maintain equipment as directed by supervisor.

Assist with the assembly of pipe work or other improvements as directed by supervisor, including concrete work and other incidental tasks as may be necessary to complete a job.

Responsible for the care and custody of all assigned tools and equipment.

Maintain tools and equipment. Keep supplies and parts in order.

Gather tools and supplies to be used at various job sites.

Safely operate power tools including but not limited to saws, mixers, compacting equipment, etc.

Safely operate motor vehicles owned by the Authority.

Follow all CCUA policies and procedures.

Assist all departments as necessary for special projects or excessive work loads in other areas when required.

Any and all other lawful and reasonable requests made by authorized personnel to ensure the smooth operation of the Utility or to protect public health or the environment.

Skills Required:

Basic mechanical aptitude.

Basic understanding of trench safety procedures.