

Clay County Utility Authority – Regular Meeting  
June 4, 2019 – 2:00 P.M.  
Board Room – Clay County Utility Authority  
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Buck
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Buck
  - a. Board of Supervisors Regular Meeting, May 21, 2019
5. Approval of Consent Agenda Items – Buck
  - a. Approval of Financial and Operational Activities  
Approval of Payment of Warrants
    - (1) Warrants totaling \$1,323,312.96
      - a. Schedule of payments to Sole Sources
      - b. Schedule of Emergency Repairs/Purchases - None
      - c. Schedule of items initiated under Emergency Contract - None
      - d. Schedule of payments made from the Emergency Account
      - e. Schedule of claims paid under the Sewage Backup Response Policy – None
      - f. Detailed Descriptive Warrant Report
    - (2) Request for Asset Disposal Authorization – None
    - (3) Request for Sole Source Designation – None
  - b. Approval of Capital Budget Activities
    - (1) Requests for Award of Procurement Contracts and/or Ratification of Procurement/Construction Contracts - None
    - (2) Approval of Supplemental Agreements and/or Change Orders
      - a. Proposed Change Order No. 1 to the contract with Ortega Industrial Contractors, Inc. for Bid No. 2017/2018-A4 - Mid-Clay WWTF Neutralizer Project
      - b. Proposed Change Order No. 1 to the contract with PBM Constructors, Inc. for Bid No. 2017/2018-A10 - Spencers WWTF Clarifier No. 4
  - c. Approval of Developer Agreements, Warranty Deeds & Easements
    - (1) Developer Agreement CU18/19-20 - Wastewater Service to 392 Old Jennings Road (Susie J. Page) - 1 ERC wastewater, 1 ERC environmental impact, - \$6,610.55
    - (2) Developer Agreement KH18/19-11 - Water Service to 7682 Clover Lane (Matthew Wayne & Jenah Lee Clark) - 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$3,098.03
    - (3) Developer Agreement KU18/19-29 - Wastewater Service to 3194 Creighton Landing Road (Creighton Road In-Fill Project) (William Mack Wolfe, III) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$14,629.30
    - (4) Grant of Easement – Henley Road Business Park 3091, 3095 & 3099 Apalachicola Boulevard - Grantor – Henley Road, LLC
    - (5) Grant of Easement – Cross Creek Unit 1A - Grantor – Henley Road, LLC – Grantor Cross Creek North Community Development District

6. Customer account adjustments – Goldberg - None
7. Business discussed at committee meetings - None
8. Executive Director’s Business – Morris
  - a. April 2019 Financial Statement
  - b. Request for approval of proposed St. Johns River Water Management District (SJRWMD) Tynes Reclaim Water Pumping Facility Cost-Share Agreement
  - c. Request for the award of Project 2018/2019 -A7 - Sewer, Wetwell, and Manhole Rehabilitation Services Continuing Contract and approval of the minutes of the bid opening held on May 9, 2019
  - d. Other
9. Legal Counsel Business – Williams
  - a. Other
10. Old Business/New Business
11. Public Comment
12. Supervisor Comments
13. Adjourn – Buck
14. For Informational Purposes Only
  - a. Construction Projects Report
  - b. Newspaper Article - Nick Blank, 2019, New wastewater treatment plant doubles county’s capacity, *Clay Today*, [www.claytodayonline.com](http://www.claytodayonline.com)
  - c. Dr. & Mrs. Marc Blasser - withdrawal of request for connection waiver
  - d. BBI Construction Management, Inc. – Notice to Correct Defective Work – Notice of Termination

**All items contained in No. 4 through No. 9 are subject to Board action**