

Clay County Utility Authority – Regular Meeting  
June 18, 2019 – 2:00 P.M.  
Board Room – Clay County Utility Authority  
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Buck
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Buck
  - a. Board of Supervisors Regular Meeting, June 4, 2019
5. Approval of Consent Agenda Items – Buck
  - a. Approval of Financial and Operational Activities  
Approval of Payment of Warrants
    - (1) Warrants totaling \$1,952,213.91
      - a. Schedule of payments to Sole Sources
      - b. Schedule of Emergency Repairs/Purchases - None
      - c. Schedule of items initiated under Emergency Contract - None
      - d. Schedule of payments made from the Emergency Account
      - e. Schedule of claims paid under the Sewage Backup Response Policy – None
      - f. Detailed Descriptive Warrant Report
      - g. Statement from Grady H. Williams, Jr. LL.M.
    - (2) Request for Asset Disposal Authorization – None
    - (3) Request for Sole Source Designation – None
  - b. Approval of Capital Budget Activities
    - (1) Requests for Award of Procurement Contracts and/or Ratification of Procurement/Construction Contracts
      - a. Ratification of the contract with Sawcross, Inc. for Project 18/19-A5 - Tynes Reclaim Water Pumping Facility
    - (2) Approval of Supplemental Agreements and/or Change Orders
      - a. Supplemental Agreement No. 1 to the Civil and Environmental Engineering Professional Services RFQ 18/19 No. 3 for the Greenwood 10” Water Main Replacement Project
      - b. Supplemental Agreement No. 2 to the Civil and Environmental Engineering Professional Services RFQ 18/19 No. 3 for the Fleming Island Outfall Dock Repairs
      - c. Proposed Supplemental Agreement No. 11 with Mittauer & Associates, Inc. (MA) for Professional Engineering Services for the Rehabilitation of Spencer’s Crossing WWTF Clarifier #1
      - d. Change Order No. 1 to Supplemental Agreement No. 1 with DRMP, Inc. for Surveying and Mapping Professional Services Agreement 17/18 RFQ No. 6
  - c. Approval of Developer Agreements, Warranty Deeds & Easements
    - (1) Developer Agreement KU18/19-30 - Water Service to 3291 Doctors Lake Drive (Doctors Lake Drive In-Fill Project) (Marc H. & Kelly A. Blasser) - 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$9,112.12
    - (2) Developer Agreement KU18/19-29 - Fleming Island Climate Controlled Storage Facility located at 4653 & 4667 US Highway 17 (Fleming Storage, LP) - 2 ERC’s water, 2 ERC’s AWS, 2 ERC’s wastewater, 2 ERC’s environmental impact, 2 ERC’s debt service - \$22,414.29

5. Approval of Consent Agenda Items – Buck (continued)
  - c. Approval of Developer Agreements, Warranty Deeds & Easements (continued)
    - (3) Grant of Easement – 1140 Lake Asbury Drive – Grantors – Chad LeBlanc and Victoria LeBlanc
    - (4) Grant of Easement – 6456 Baker Road – Grantor – Denmark Builders, LLC
6. Customer account adjustments – Goldberg
  - a. Donald Burns – 479 Monterey Parkway - Request for additional credit
7. Business discussed at committee meetings - None
8. Executive Director’s Business – Morris
  - a. SJRWMD Tynes Cost Share Award
  - b. Cartegraph High-Performance Government Award Recognition
  - c. Selection of the engineering firm for Project 2018/2019 – RFQ #5 Mid-Clay WWTF Phase II Expansion Professional Services
  - d. Consideration of CCUA’s proposed easement acquisition along Long Bay Road from Donnie L. Smith and Martha D. Smith to extend a water main along Long Bay Road for the North Middleburg Water Main Extension and Interconnect project
  - e. Consideration of a request for financing of wastewater connection fees from Mr. & Mrs. Andrew Tarrant for their residential property located at 1761 Emerald Lane, Orange Park, FL
  - f. Other
9. Legal Counsel Business – Williams
  - a. BBI Construction Management, Inc. vs Clay County Utility Authority; Case No. 102019CA000653A001XX; Circuit Court of the Fourth Judicial Circuit, in and for Clay County, Florida
  - b. Other
10. Old Business/New Business
11. Public Comment
12. Supervisor Comments
13. Adjourn – Buck
14. For Informational Purposes Only
  - a. Construction Projects Report
  - b. ERC Summary
  - c. Non-Revenue Producing Accounts
  - d. Meter Installation Summary

**All items contained in No. 4 through No. 9 are subject to Board action**