

Clay County Utility Authority – Regular Meeting
July 2, 2019 – 2:00 P.M.
Board Room – Clay County Utility Authority
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Buck
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Buck
 - a. Board of Supervisors Regular Meeting, June 18, 2019
5. Approval of Consent Agenda Items – Buck
 - a. Approval of Financial and Operational Activities
 - Approval of Payment of Warrants
 - (1) Warrants totaling \$1,878,848.72
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases - None
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments made from the Emergency Account
 - e. Schedule of claims paid under the Sewage Backup Response Policy – None
 - f. Detailed Descriptive Warrant Report
 - (2) Request for Asset Disposal Authorization – None
 - (3) Request for Sole Source Designation – None
 - b. Approval of Capital Budget Activities
 - (1) Requests for Award of Procurement Contracts and/or Ratification of Procurement/Construction Contracts
 - (2) Approval of Supplemental Agreements and/or Change Orders
 - a. Supplemental Agreement No. 2 to the Surveying and Mapping Professional Services RFQ 17/18 No.6 with Clary & Associates, Inc. for Professional Surveying Services associated with the Stormwater Mining Pilot Project
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (1) Developer Agreement CU18/19-23 - Water Service to 310 College Drive (College Properties, Inc.) - 2 ERC's water, 2 ERC's AWS, 2 ERC's debt service - \$4,633.71
 - (2) Developer Agreement KH18/19-12 - Water Service to 6405 County Road 214 (Kristin Denise Altman Norman & Brian Norman) - 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$5,550.34
 - (3) Developer Agreement KU18/19-32 - Individually meter the units located at 462 Bentwood Lane (Cedar Bend Apartments) (462 Bentwood Ln., LLC) - \$4,805.35
 - (4) Developer Agreement KU18/19-33 - Water Service to 2958 & 2962 Lakeside Villa Drive (William Robert Cresgy, Jr. & Tammy L. Cresgy) - 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$4,936.58 (\$4,622.58 financed)
 - (5) Grant of Easement – Signature Health Care at 1280 Henley Road – Grantors – Mayfield Business Center, LLC and OHI Asset (FL) Middleburg, LLC
 - (6) Grant of Easement – 3023 & 3029 Central Court – Grantor – Wiggins Construction Company of North Florida, Inc.

5. Approval of Consent Agenda Items – Buck (continued)
 - c. Approval of Developer Agreements, Warranty Deeds & Easements (continued)
 - (7) Grant of Easement – 833 Creighton Road – Grantors – Randall S. Hughes and Susan Rae Hughes
 - (8) Grant of Easement – 4776 & 4782 Lakeshore Drive W – Grantor – Vivere Homes, LLC
 - (9) Grant of Easement – 7682 Clover Lane – Grantors – Matthew Wayne Clark and Jenah Lee Clark
 - (10) Grant of Easement – 3062 Henley Road – Grantors – Perry J. Hopper and Penny P. Hopper
 - (11) Grant of Easement – 462 Bentwood Lane – Grantor – 462 Bentwood Ln., LLC
 - (12) Grant of Easement – 4235 County Road 218 – Grantors – Darrell G. Quiett and Linda E. Quiett
 - (13) Assignment of Easement – 3023 & 3029 Central Court – Grantor – Wiggins Construction Company of North Florida, Inc.
 - (14) Assignment of Easement – 3194 Creighton Landing Road – Grantor – William Mack Wolfe, III, Trustee
 - (15) Grant of Easement – 3194 Creighton Landing Road – Grantor – William Mack Wolfe, III, Trustee
 - (16) Grant of Easement – Valvoline Oil Change Facility at 8647 Blanding Boulevard – Grantor – NDL Blanding LLC
6. Customer account adjustments – Goldberg - None
7. Business discussed at committee meetings - None
8. Executive Director’s Business – Morris
 - a. May 2019 Financial Package
 - b. Alternative Water Supply 2019 Annual Update
 - c. Professional Engineering Services for the Biennial Evaluation and Report
 - d. Consideration of CCUA’s proposed easement acquisition along Long Bay Road from Ms. Jacinta A. Blackmon to extend a water main along Long Bay Road for the North Middleburg Water Main Extension and Interconnect project
 - e. Consideration of CCUA’s proposed additional easement acquisition along Long Bay Road from Ms. Jacinta A. Blackmon to extend a water main along Long Bay Road for the North Middleburg Water Main Extension and Interconnect project
 - f. Consideration of CCUA’s proposed additional easement acquisition along Long Bay Road from Lighthouse Development Corporation to extend a water main along Long Bay Road for the North Middleburg Water Main Extension and Interconnect project
 - g. Other
9. Legal Counsel Business – Williams
 - a. Other - None
10. Old Business/New Business
11. Public Comment
12. Supervisor Comments
13. Adjourn – Buck

14. For Informational Purposes Only

- a. Construction Projects Report
- b. Applied Technology & Management Termination Letter
- c. First Coast Expressway Stakeholders Summit Presentation
- d. Conserving Clay – Leak Detection Program April 2019
- e. Letter from Ravines Community Association
- f. Thank you Letters for Project Appropriations

All items contained in No. 4 through No. 9 are subject to Board action