

Clay County Utility Authority – Regular Meeting
July 16, 2019 – 2:00 P.M.
Board Room – Clay County Utility Authority
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Buck
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Buck
 - a. Board of Supervisors Regular Meeting, July 2, 2019
5. Approval of Consent Agenda Items – Buck
 - a. Approval of Financial and Operational Activities
Approval of Payment of Warrants
 - (1) Warrants totaling \$2,152,798.07
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases - None
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments made from the Emergency Account
 - e. Schedule of claims paid under the Sewage Backup Response Policy – None
 - f. Detailed Descriptive Warrant Report
 - g. Statement from Grady H. Williams, Jr. LL.M.
 - (2) Request for Asset Disposal Authorization – None
 - (3) Request for Sole Source Designation – None
 - b. Approval of Capital Budget Activities
 - (1) Requests for Award of Procurement Contracts and/or Ratification of Procurement/Construction Contracts – None
 - (2) Approval of Supplemental Agreements and/or Change Orders
 - a. Supplemental Agreement No. 1 for Geotechnical Engineering and Testing Professional Services Agreement 17/18 RFQ No. 5 with ECS Florida, LLC to provide Professional Services for the Ravines WWTF Closed RIB Environmental Sampling
 - b. Supplemental Agreement No. 1 to the Civil and Environmental Engineering Professional Services Agreement No. 18/19 No. 3 with Jones Edmunds to provide Professional Engineering Services for the Ravines Water Treatment Facility Fence Replacement
 - c. Supplemental Agreement No. 3 to the Civil and Environmental Engineering Professional Services Agreement No. 18/19 No. 3 with Four Waters Engineering, Inc. to provide Professional Engineering Services for the Pier Station and Geneva Lakes Estates WTP Facilities Upgrades
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (1) Developer Agreement KU18/19-34 - Wastewater Service to 3145 Creighton Forest Drive (Lance M. Partridge & Alexandra S. Partridge) – 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$16,323.26
 - (2) Developer Agreement KU18/19-35 - Valvoline Oil Change Facility located at 8647 Blanding Boulevard (NLD Blanding LLC) – 2.5 ERC’s water, 2.5 ERC’s AWS, 2 ERC’s wastewater, 2 ERC’s environmental impact, 2 ERC’s debt service - \$11,538.47

5. Approval of Consent Agenda Items – Buck (continued)
 - c. Approval of Developer Agreements, Warranty Deeds & Easements (continued)
 - (3) Developer Agreement MU18/19-09 - Cross Creek Amenity Center located at 2895 Big Oak Drive (D.R. Horton, Inc. - Jacksonville) - 5.5 ERC's water, 5.5 ERC's AWS, 3 ERC's wastewater, 30.5 ERC's reclaimed, 3 ERC's debt service - \$31,647.47
 - (4) Grant of Easement – Greyhawk Amenity Center at 3645 Royal Pines Drive – Greyhawk Venture, LLC
 - (5) Grant of Easement – Ladybird Daycare at 1001 Oakleaf Plantation Parkway – Grantors – LBRE II, LLC and First Coast Energy, L.L.P.
 - (6) Quit Claim Deed – CCUA Lift Station Site at Tract B, Magnolia West Unit 3 – Grantor – D.R. Horton, Inc. – Jacksonville
6. Customer account adjustments – Goldberg - None
7. Business discussed at committee meetings – Joint Committee Meeting – July 16, 2019
8. Executive Director's Business – Morris
 - a. Proposed Carrying Charge for Middleburg Service Area and In-Fill Policy, Finance Charge, and updated Middleburg Service Area Acreage Charge, effective October 1, 2019
 - b. Proposed selection of the firm for Project 2018/2019 -A1 - RFP Business Intelligence and Information System Evaluation and Planning Services and approval of the minutes of the opening held on June 21, 2019
 - c. Other
9. Legal Counsel Business – Williams
 - a. Other - None
10. Old Business/New Business
11. Public Comment
12. Supervisor Comments
13. Adjourn – Buck
14. For Informational Purposes Only
 - a. Construction Projects Report
 - b. BBI Construction Management, Inc. vs Clay County Utility Authority; Case No. 102019CA000653A001XX; Circuit Court of the Fourth Judicial Circuit, in and for Clay County, Florida – Answer, Affirmative Defenses, Counterclaim and Third-Party Complaint
 - c. Clay Today – Cartegraph Award
 - d. Meter Installation Summary
 - e. Big Wins for Clay County
 - f. Non-revenue Producing Accounts

All items contained in No. 4 through No. 9 are subject to Board action