

Clay County Utility Authority – Regular Meeting
August 20, 2019 – 2:00 P.M.
Board Room – Clay County Utility Authority
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Buck
2. Invocation and Pledge of Allegiance - Welch
3. Roll Call – Loudermilk
4. Approval of Minutes – Buck
 - a. Board of Supervisors Regular Meeting, August 6, 2019
5. Approval of Consent Agenda Items – Buck
 - a. Approval of Financial and Operational Activities
Approval of Payment of Warrants
 - (1) Warrants totaling \$2,021,938.82
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs - None
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments made from the Emergency Account
 - e. Schedule of claims paid under the Sewage Backup Response Policy – None
 - f. Detailed Descriptive Warrant Report
 - g. Statement from Grady H. Williams, Jr. LL.M.
 - (2) Request for Asset Disposal Authorization – Radios and 2007 Volvo EC290B
 - (3) Request for Sole Source Designation – None
 - b. Approval of Capital Budget Activities
 - (1) Requests for Award of Procurement Contracts and/or Ratification of Procurement/Construction Contracts
 - a. Ratification of the contract with Vortex Services, LLC for Project 2018/2019-A7 Part B - Sewer, Wetwell and Manhole Rehabilitation Services Continuing Contract
 - b. Ratification of the contract with CDM Smith, Inc. for the Saratoga Springs Plant Site (SSPS) Professional Services 2018/2019 RFQ No. 2
 - (2) Approval of Supplemental Agreements and/or Change Orders
 - a. Supplemental Agreement No. 1 to Professional Engineering Services Agreement 18/19-3 with Parsons Transportation Group, Inc. to provide Professional Engineering Services for the utility relocations necessary for FDOT Project 208211-5-52-01
 - b. Change Order No. 1 to the contract with Petticoat-Schmitt Civil Contractors, Inc. for 2017/2018-A6 – Peter’s Creek WTP, Ground Storage Tank & Pump Station
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (1) Developer Agreement KH18/19-15 - Water Service to 823 SE 44th Street (John & Janet Bentley) – 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$3,449.66
 - (2) Developer Agreement KH18/19-16 - Water Service to 681 & 691 SW Magnolia Avenue (Michael M. Hewes) – 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$6,581.90

5. Approval of Consent Agenda Items – Buck (continued)
 - c. Approval of Developer Agreements, Warranty Deeds & Easements (continued)
 - (3) Developer Agreement KU18/19-40 - Water & Wastewater Service to 1670 Woodpecker Lane (Tammy A. Harrison) – 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$8,858.09
 - (4) Grant of Easement – 3037 Doctors Lake Drive – Grantors – William C. Albright and Kerry M. Albright
 - (5) Grant of Easement – 2387 Lakeshore Drive North – Grantors – Vicki Adams and Stephen D. Adams
 - (6) Grant of Easement – 156 Brickyard Road – Grantor – Randall M. Mann
 - (7) Grant of Easement – 733 Branscomb Road – Grantors – Shelby Troy Hiller and Samantha A. Hiller
 - (8) Grant of Easement – 6405 County Road 214 – Grantors – Kristin Denise Altman Norman and Brian Norman
 - (9) Grant of Easement – Village Park Utility Infrastructure – Grantor – AY Ventures, Inc.
 - (10) Assignment of Easement – 2958 & 2962 Lakeside Villa Drive – Grantors – Robert Cresgy, Jr. and Tammy L. Cresgy
6. Customer account adjustments – Goldberg - None
7. Business discussed at committee meetings – None
8. Executive Director’s Business – Morris
 - a. Request for tentative approval of the proposed 2019/2020 Fiscal Year budget for advertisement purposes
 - b. Request for authorization to execute the contract for 2018/2019 RFP No. A1- Business Intelligence and Information System Evaluation and Planning Services Contract with EMA, Inc.
 - c. Doctor’s Lake Restoration Project
 - d. Other
9. Legal Counsel Business – Williams
 - a. Other
10. Old Business/New Business
11. Public Comment
12. Supervisor Comments
13. Adjourn – Buck

14. For Informational Purposes Only

- a. Construction Projects Report
- b. Meter Installation Summary
- c. Non-Revenue Producing Accounts
- d. Change Order No. 1 to the contract for 2018/2019-A5 – Tynes Reclaim Pumping Facility with Sawcross, Inc. for Owner Direct Purchase of Material (BOS approval 6/18/19)

All items contained in No. 4 through No. 9 are subject to Board action