

Clay County Utility Authority – Regular Meeting
August 4, 2020 – 2:00 P.M.
Board Room – Clay County Utility Authority
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Gardella
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Gardella
 - a. Board of Supervisors Joint Committee Meeting, July 21, 2020
 - b. Board of Supervisors Regular Meeting, July 21, 2020
5. Approval of Consent Agenda Items – Gardella
 - a. Approval of Financial and Operational Activities
 - (1) Approval of Payment of Warrants
Warrants totaling \$2,162,396.14
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases - None
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments from the Emergency Account
 - e. Schedule of claims paid under the Sewage Backup Response Policy - None
 - f. Detailed Descriptive Warrant Report
 - (2) Request for Asset Disposal Authorization - None
 - (3) Request for Sole Source Designation - None
 - b. Approval of Capital Budget Activities - None
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (1) Developer Agreement KU19/20-33 - Clay Eye Physicians & Surgeons located at 1855 East West Parkway, Settlement Agreement #234 (The Crossings at Fleming Island CDD) – 3.5 ERC’s water, 3.5 ERC’s AWS, 3.5 ERC’s wastewater, 3.5 ERC’s debt service - \$23,240.45
 - (2) Developer Agreement KU19/20-34 - Parcel “G” at Island Walk- Starbucks and Retail Space located at 2000 East West Parkway, Settlement Agreement #235 (The Crossings at Fleming Island CDD) – 3 ERC’s water, 3 ERC’s AWS, 3 ERC’s wastewater, 3 ERC’s debt service - \$15,379.31
 - (3) Developer Agreement KU19/20-35 – Address redacted per 119.071(4)(d), Florida Statutes (Paul Normann) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$12,118.12
 - (4) Grant of Easement – 6503 Woodland Drive – Grantor – Valerie Wilson Roper
 - (5) Grant of Easement – 272 Jefferson Avenue – Grantor – Kristy A. Pilotti
6. Customer Account Adjustments – None
7. Business discussed at committee meetings – Joint Committee Meeting August 4, 2020

8. Executive Director’s Business – Johnston
 - a. Request for tentative approval of the proposed 2020/2021 Fiscal Year budget for advertisement purposes
 - b. June 2020 Financial Statements
 - c. Master Planning Presentation
 - d. Request for Qualifications No. 2019/2020-A14 for Professional Lobbying Services review results, request to interview top three scoring firms, and approval of the July 9, 2020 RFQ Opening minutes
 - e. Request for Property and Casualty Insurance Renewal for Fiscal Year 2020/2021
 - f. Request for consideration and approval for the purchase an easement from Mr. Robert Battin at 1864 and 1870 Long Bay Road to accommodate the extension of a potable water main along Long Bay Road
 - g. Request for the selection of a date for the Board of Supervisors Tour
 - h. Other
9. Legal Counsel Business – Williams
 - a. Other
10. Old Business/New Business
11. Public Comments
12. Supervisor Comments
13. Adjourn – Gardella
14. For Informational Purposes Only
 - a. Construction Projects Report
 - b. 2020/2021 Sensus contract pricing
 - c. Contract for Bid No. 2019/2020-A5 - S.R. 21 Middleburg Water and Sewer Main Relocations Project with T B Landmark Construction, Inc.
 - d. Due to the Primary Election on Tuesday, August 18, 2020, the next Board of Supervisors meeting is on Wednesday, August 19, 2020

All items contained in No. 4 through No. 9 are subject to Board action