

MINUTES  
CLAY COUNTY UTILITY AUTHORITY  
MIDDLEBURG, FLORIDA  
August 4, 2020

The Audit/Finance Committee and the Personnel Committee of the Board of Supervisors of the Clay County Utility Authority (CCUA) met in Joint Session in the Board meeting room at the Administrative Office of the Clay County Utility Authority, 3176 Old Jennings Road, Middleburg, Florida, on the above-stated date.

Item No. 1 – Call to Order

The Joint Audit/Finance and Personnel Committee meeting was called to order by Committee Chairman Davis at 1:00 P.M.

Item No. 2 – Roll Call

Roll Call was taken with Audit/Finance Committee Chairman Davis, Personnel Committee Chairman Kloss, Mr. Hodges, Mr. Roark, and Mr. Welch in attendance.

Also present at the meeting were Executive Director Jeremy Johnston, Chief Operations Officer Teri Shoemaker, Chief Financial Officer Jeff Wesselman, Accountant Karen Osborne, and Grady H. Williams, Jr. LL.M, legal counsel to the CCUA.

Item No. 3 – 2020/2021 Fiscal Year Budget Presentations and Discussions

Presentations

Mr. Johnston reviewed the 2020/2021 Fiscal Year budget revisions which also included a proposed 2% increase in base facility and consumption charges for residential and commercial water, wastewater, and reclaimed services and a 3% increase in the Alternative Water Supply (AWS) surcharge and the AWS Service Availability charge.

Mr. Johnston, Mr. Wesselman, and the members of the committees discussed the proposed rate increase, the capital reserve strategy, the six proposed new positions, the capital budget, debt service interest, medical and dental renewal rates, property and casualty insurance renewal rates, departmental capital budget, capital reserve, vehicle leasing versus purchase, rates in comparison to other local utilities, reclaimed water usage, deferred capacity fees, and other general budget topics.

Item No. 4 – Committee Action

Mr. Welch moved, seconded by Mr. Hodges, and carried 5-0, to approve the revised 2020/2021 Fiscal Year budget as presented for presentation to the Board for their tentative approval for publication.

Item No. 5 – Other - None


Item No. 6 - Public Comment

There were no members of the public in attendance.

Item No. 7 -Supervisor Comments – None


Item No. 8 – Adjournment

Committee Chairman Davis adjourned the meeting at 1:49 P.M.



---

Wendell Davis, Committee Chairman



---

Walter Kloss, Committee Chairman



---

Janice Loudermilk, Recording Secretary



**Audit/Finance Committee**

Wendell Davis, Chairman  
Darin Roark  
Matt Welch

**Personnel Committee**

Walter Kloss, Chairman  
Dan Hodges  
Jim Starnieri