

Clay County Utility Authority – Regular Meeting
September 15, 2020 – 2:00 P.M.
Board Room – Clay County Utility Authority
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Gardella
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Gardella
 - a. Board of Supervisors Personnel Committee Meeting, September 1, 2020
 - b. Board of Supervisors Regular Meeting, September 1, 2020
 - c. Board of Supervisors Public Rate Hearing, September 8, 2020
5. Approval of Consent Agenda Items – Gardella
 - a. Approval of Financial and Operational Activities
 - (1) Approval of Payment of Warrants
Warrants totaling \$1,356,087.06
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases - None
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments from the Emergency Account - None
 - e. Schedule of claims paid under the Sewage Backup Response Policy - None
 - f. Detailed Descriptive Warrant Report
 - (2) Request for Asset Disposal Authorization - None
 - (3) Request for Sole Source Designation - None
 - b. Approval of Capital Budget Activities
 - (1) Requests for Award of Procurement Contracts and/or Ratification of Procurement/Construction Contracts
 - i. Contract No. 2018/2019-A7(c) - Task Authorization Order #33 for Insituform Technologies, LLC for the Bellair Gravity Rehab Project
 - (2) Approval of Supplemental Agreements and Change Orders - None
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (1) Developer Agreement KH19/20-20 - Water Service to 6622 Woodland Drive (Ryan T. Julius & Celena M. Julius) – 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$3,622.08
 - (2) Developer Agreement KU19/20-46 - Wastewater Service to 1121 Kings Cove f/n/a 3263 Doctors Lake Drive (Doctors Lake In-Fill Project) (Bradley D. Langley & Laurie D. Langley) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$13,381.76 (\$13,059.26 financed)
 - (3) Developer Agreement SS19/20-13 - Armstrong Commercial Development, Phase 1- Infrastructure Only (Armstrong Venture L.L.C. & Armstrong Development, Inc.) - \$3,487.00
 - (4) Developer Agreement SS19/20-14 - Armstrong Commercial Development, Phase 2- Infrastructure Only (Armstrong Venture L.L.C. & Armstrong Development, Inc.) - \$3,487.00

6. Customer Account Adjustments – None
7. Business discussed at committee meetings – None
8. Executive Director’s Business – Johnston
 - a. Proposed budget and rates for the 2020/2021 Fiscal Year
 - (1) 2020/2021 Operating Budget
 - (2) 2020/2021 Self-Insurance Budget
 - (3) 2020/2021 Capital Budget and Five-Year Capital Plan
 - (4) 2020/2021 Departmental Capital Budget
 - (5) 2020/2021 Rates
 - b. Proposed award of contract to Complete Services Well Drilling, Inc., for Bid No. 19/20-A2 Saratoga Springs Plant Site Well Construction and request for approval of the minutes of the bid opening held on August 20, 2020
 - c. Proposed award of the contract to PBM Constructors, Inc. for Bid No. 19/20-A10 - Fleming Island WWTF Clarifier No. 2 Repair and Spencer’s Crossing WWTF Clarifier No. 1 Repair and request for approval of the minutes of the bid opening held on August 20, 2020
 - d. COVID-19 Update
 - e. Board of Supervisors Facility Tour Confirmation
 - f. Other
9. Legal Counsel Business – Williams
 - a. Approval of Annual Private Attorney Services Agreements
 - (1) Roger W. Cruce, P.A.
 - (2) Ludwig Hulsey, P.A.
 - (3) Grady H. Williams, Jr., LL.M., Attorneys at Law, P.A.
 - b. Other
10. Old Business/New Business
11. Public Comments
12. Supervisor Comments
13. Adjourn – Gardella
14. For Informational Purposes Only
 - a. Construction Projects Report
 - b. ERC Summary
 - c. Meter Installation Summary
 - d. Non-Revenue Producing Accounts

All items contained in No. 4 through No. 9 are subject to Board action