

Clay County Utility Authority – Regular Meeting
October 20, 2020 – 2:00 P.M.
Board Room – Clay County Utility Authority
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Kloss
2. Invocation and Pledge of Allegiance – Kloss
3. Roll Call – Loudermilk
4. Committee Appointments - Kloss
5. Approval of Minutes – Kloss
 - a. Board of Supervisors Regular Meeting, October 6, 2020
6. Approval of Consent Agenda Items – Kloss
 - a. Approval of Financial and Operational Activities
 - (1) Approval of Payment of Warrants
Warrants totaling \$2,351,217.41
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments from the Emergency Account - None
 - e. Schedule of claims paid under the Sewage Backup Response Policy - None
 - f. Detailed Descriptive Warrant Report
 - g. Statement from Grady H. Williams, Jr. LL.M.
 - (2) Request for Asset Disposal Authorization - None
 - (3) Request for Sole Source Designation - None
 - b. Approval of Capital Budget Activities - None
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (1) Developer Agreement KU20/21-02 - Water & Wastewater Service to the Golf Course at Fleming Island Driving Range Facility located at 2254 Town Center Boulevard (Sole Golf Properties I, Inc.) – 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$6,758.40
 - (2) Developer Agreement KU20/21-03 - Armstrong RV & Mini Storage On-Site Infrastructure (Fleming Industrial Park, LLC) - \$809.50
 - (3) Developer Agreement SS20/21-03 - Integra Luxury Apartments – Phase 1 – 249 Units (Integra Park, LLC) – 196.50 ERC’s water, 196.50 ERC’s AWS, 196.50 ERC’s wastewater, 22 ERC’s reclaimed, 196.50 ERC’s debt service - \$842,188.52
 - (4) Grant of Easement – 1225 Chataugua Circle – Grantors – Larry A. Gray and Shirley C. Gray
 - (5) Grant of Easement – 4297 SE 1st Avenue – Grantor – Victor W. Maddox
 - (6) Grant of Easement – 962 SE 38th Way – Grantors – Mark M. Jones and Felicia L. Jones, Trustees of the Ion Christ Revocable Living Trust #1
 - (7) Grant of Easement – 963 SE 38th Way – Grantors – Mark M. Jones and Felicia L. Jones, Trustees of the Ion Christ Revocable Living Trust #2

6. Approval of Consent Agenda Items – Kloss (continued)
 - c. Approval of Developer Agreements, Warranty Deeds & Easements (continued)
 - (8) Grant of Easement – 839 SE 38th Way – Grantors – Mark M. Jones and Felicia L. Jones, Trustees of the Ion Christ Revocable Living Trust #3
 - (9) Grant of Easement – 854 SE 38th Way – Grantors – Mark M. Jones and Felicia L. Jones, Trustees of the Ion Christ Revocable Living Trust #4
7. Customer Account Adjustments – None
8. Business discussed at committee meetings – None
9. Executive Director’s Business – Johnston
 - a. Request for approval of proposed Supplemental Agreement No. 3 to the Surveying and Mapping Professional Services RFQ 17/18 No.6 with DRMP, Inc. for Professional Services associated with the Campus Master Planning
 - b. Request for approval of proposed agreement with CDM Smith, Inc. for Professional Services associated with RFQ No. 2018/2019 No. 6 - Meadow Lake Water Treatment Plant Expansion
 - c. Request for approval of proposed Supplemental Agreement No. 6 with Jones Edmunds & Associates, Inc. for the Peter’s Creek Wastewater Treatment Plant Phase II Expansion Planning
 - d. Request for approval of proposed Supplemental Agreement No. 3 with Bradshaw-Niles & Associates, Inc. for Professional Surveying Services in Greenwood Estates
 - e. Consideration of a request by Russell Baptist Church located at 2289 Sandridge Road for a credit of easement value toward future water and wastewater connection fees
 - f. Notice of Bid Protest pertaining to CCUA Bid Number 19/20-A15 - Chemical Supplier
10. Legal Counsel Business – Williams
 - a. Other
11. Old Business/New Business
12. Public Comment
13. Supervisor Comments
14. Adjourn – Kloss
15. For Informational Purposes Only
 - a. Construction and Engineering Progress Report
 - b. ERC Summary
 - c. Chemical Supplier Cost Budget Impact
 - d. Catholic Charities Jacksonville recognizes Mr. Welch for six years of service on their Board
 - e. Non-Revenue Producing Accounts
 - f. Meter Installation Summary

All items contained in No. 5 through No. 10 are subject to Board action