

Clay County Utility Authority – Regular Meeting  
November 4, 2020 – 2:00 P.M.  
Board Room – Clay County Utility Authority  
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Kloss
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Kloss
  - a. Board of Supervisors Regular Meeting, October 20, 2020
5. Approval of Consent Agenda Items – Kloss
  - a. Approval of Financial and Operational Activities
    - (1) Approval of Payment of Warrants  
Warrants totaling \$1,715,664.75
      - a. Schedule of payments to Sole Sources
      - b. Schedule of Emergency Repairs/Purchases
      - c. Schedule of items initiated under Emergency Contract - None
      - d. Schedule of payments from the Emergency Account
      - e. Schedule of claims paid under the Sewage Backup Response Policy - None
      - f. Detailed Descriptive Warrant Report
    - (2) Request for Asset Disposal Authorization - None
    - (3) Request for Sole Source Designation - None
  - b. Approval of Capital Budget Activities
    - (1) Requests for Award of Procurement Contracts and/or Ratification of Procurement/Construction Contracts - None
    - (2) Approval of Supplemental Agreements and Change Orders
      - i. Supplemental Agreement No. 3 to Bid No. 2018/2019-A11 - Glass Fused-to-Steel Tank Rehabilitation Continuing Contract with Florida Aquastore & Utility Construction, Inc. for Maintenance and Repair of Ridgecrest Water Treatment Plant Ground Storage Tank No. 3
  - c. Approval of Developer Agreements, Warranty Deeds & Easements
    - (1) Developer Agreement GC20/21-01 - Goose Creek Estates – 52 Single Family Lots (Goose Creek Investment, LLC) - 52 ERC's water, 52 ERC's AWS, 52 ERC's wastewater, 52 ERC's reclaimed, 52 ERC's debt service - \$265,596.58 (\$218,127.00 deferred)
    - (2) Developer Agreement KH20/21-01 - Keystone Heights RV Park Phase 1 - 193 RV Lots – 1177 SE Keystone Avenue (Tom's High on the Hog Real Pit BBQ, Inc.) - 38 ERC's water, 38 ERC's AWS, 38 ERC's wastewater, 38 ERC's environmental impact, 38 ERC's debt service - \$172,321.95
    - (3) Developer Agreement KU20/21-04 - Luten Landing Infrastructure Only (New Leaf Communities, LLC) - 14 ERC's debt service - N/A (charges and fees paid in conjunction with KU18/19-15, September 16, 2019)
    - (4) Grant of Easement – Armstrong RV & Mini Storage – Grantor – Fleming Industrial Park, LLC

6. Customer Account Adjustments – None
7. Business discussed at committee meetings – None
8. Executive Director’s Business – Johnston
  - a. Request for ratification of Executive Director’s actions taken under the Declaration of Emergency Purchases and Contracts for Continuation of Chemical Supplier Contracts
  - b. Meter Installation Summary Presentation
  - c. Recommendation to eliminate receipt of afterhours cash or check payments by field staff
  - d. Renewal of Contract Numbers 01/02-06 AEL, Inc. for Laboratory Services
  - e. Renewal of Contract Number 12/13-01 RMS, LLC for Sludge Hauling
  - f. Summary of RFP NO. 2019/2020 – A13 Compensation Study & Analysis results and recommendations
  - g. Request for approval of proposed 2021 Board Meeting Dates and CCUA Observed Holiday Schedule
  - h. Other
9. Legal Counsel Business – Williams
  - a. Other
10. Old Business/New Business
11. Public Comments
12. Supervisor Comments
13. Adjourn – Gardella
14. For Informational Purposes Only
  - a. Construction Projects Report

*All items contained in No. 4 through No. 9 are subject to Board action*