

Clay County Utility Authority – Regular Meeting  
December 1, 2020 – 2:00 P.M.  
Board Room – Clay County Utility Authority  
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Kloss
  2. Invocation and Pledge of Allegiance
  3. Roll Call – Loudermilk
  4. Approval of Minutes – Kloss
    - a. Board of Supervisors Regular Meeting, November 17, 2020
  5. Approval of Consent Agenda Items – Kloss
    - a. Approval of Financial and Operational Activities
      - (1) Approval of Payment of Warrants  
Warrants totaling \$1,027,288.19
        - a. Schedule of payments to Sole Sources
        - b. Schedule of Emergency Repairs/Purchases - None
        - c. Schedule of items initiated under Emergency Contract - None
        - d. Schedule of payments from the Emergency Account
        - e. Schedule of claims paid under the Sewage Backup Response Policy - None
        - f. Detailed Descriptive Warrant Report
      - (2) Request for Asset Disposal Authorization - None
      - (3) Request for Sole Source Designation - None
    - b. Approval of Capital Budget Activities - None
    - c. Approval of Developer Agreements, Warranty Deeds & Easements
      - (1) Developer Agreement CU20/21-01 - Water Service to 165 Old Jennings Road (Leonard Morey, III & Amy Morey) - 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$3,240.24
      - (2) Developer Agreement MU20/21-01 - Cross Creek Subdivision - Phase 2 - consisting of 100 Lots (D.R. Horton, Inc. – Jacksonville) - 100 ERC's water, 100 ERC's AWS, 100 ERC's wastewater, 100 ERC's reclaimed, 100 ERC's debt service - \$443,565.50 (\$421,509.00 deferred)
      - (3) Developer Agreement SS20/21-03 - Oakleaf Commons, Phase One @ Oakleaf Plantation – 1075 Oakleaf Plantation Parkway - Settlement Agreement #14 for Clarity Eye Center, Suite 300 (Regency Realty Group, Inc.) – 0.78~ ERC's water, 0.78~ ERC's AWS, 0.78~ ERC's wastewater, 0.78~ ERC's debt service - \$3,434.19
6. Customer Account Adjustments – None
7. Business discussed at committee meetings – None

8. Executive Director’s Business – Johnston
  - a. September 2020 Financial Package
  - b. Review and Recommendation regarding Project 2020/2021-RFP-A4 – Fleet Management Services
  - c. Request to purchase fleet vehicles
  - d. Request to hire staff for maintenance of fleet vehicles and other mechanical equipment
  - e. Request for approval to sell scrap water meters for recycling
  - f. COVID-19 Update
  - g. Invitation to attend the CCUA 2020 Holiday Luncheon on December 18, 2020
  - h. Other
9. Legal Counsel Business – Williams
  - a. Other
10. Old Business/New Business
11. Public Comments
12. Supervisor Comments
13. Adjourn – Kloss
14. For Informational Purposes Only
  - a. Quarterly Claims and Liabilities Report
  - b. ERC Summary
  - c. SJRWMD Governing Board Tour of the Fleming Island Wastewater Treatment Facility Phosphorus Removal Project on December 7, 2020 at 1:30 P.M. and Agenda/Itinerary for the Workshop Session

***All items contained in No. 4 through No. 9 are subject to Board action***