

Clay County Utility Authority – Regular Meeting  
January 5, 2021 – 2:00 P.M.  
Board Room – Clay County Utility Authority  
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Kloss
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Kloss
  - a. Board of Supervisors Regular Meeting, December 15, 2020
5. Approval of Consent Agenda Items – Kloss
  - a. Approval of Financial and Operational Activities
    - (1) Approval of Payment of Warrants  
Warrants totaling \$1,461,646.23
      - a. Schedule of payments to Sole Sources
      - b. Schedule of Emergency Repairs/Purchases - None
      - c. Schedule of items initiated under Emergency Contract - None
      - d. Schedule of payments from the Emergency Account - None
      - e. Schedule of claims paid under the Sewage Backup Response Policy - None
      - f. Detailed Descriptive Warrant Report
    - (2) Request for Asset Disposal Authorization - None
    - (3) Request for Sole Source Designation - None
  - b. Approval of Capital Budget Activities - None
  - c. Approval of Developer Agreements, Warranty Deeds & Easements
    - (1) Developer Agreement CU20/21-04 - Avecina Medical Building located at Branan Field Walk – Lot “G” 1811 Blanding Boulevard (AVCO MB, LLC) – 12 ERC’s water, 12 ERC’s AWS, 10 ERC’s wastewater, 10 ERC’s environmental impact, 10 ERC’s debt service - \$73,225.00
    - (2) Developer Agreement KU20/21-09 - Water & Wastewater Service to 1547 Island Breeze Point (Michael Christopher Frangos & Tara Michelle Cornett) - 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$15,966.33
    - (3) Grant of Easement – 1547 Island Breeze Point – Grantors – Jeffery A. Blunk and Teresa L. Blunk
    - (4) Grant of Easement – 511 Simmons Trail – Grantors – Lanita Rayfield and Brittney Rayfield
    - (5) Grant of Easement – 1852 Osprey Bluff Blvd. – Bassil M. El Noursi and Ola Q. Thaher

6. Customer Account Adjustments – None
7. Business discussed at committee meetings
  - a. Audit/Finance Committee Meeting - January 5, 2021 at 1:00 PM
    - (1) Committee Meeting Agenda
    - (2) Fiscal Year 2019/2020 Audited Financial Statements
    - (3) Presentation by James Moore Certified Public Accountants and Consultants
8. Executive Director’s Business – Johnston
  - a. Presentation and Acceptance of the 2019/2020 Fiscal Year Audit
  - b. November 2020 Financial Package
  - c. Consideration of a request from Cecelia & Alfonso Bardalez for financing of water connection fees due to failed well at 6408 Swarthmore Drive, Keystone Heights, Florida
  - d. Other
9. Legal Counsel Business – Williams
  - a. Other
10. Old Business/New Business
11. Public Comments
12. Supervisor Comments
13. Adjourn – Kloss
14. For Informational Purposes Only
  - a. Clay Leadership Presentation
  - b. *Conserving Clay* – Leak Detection Report October 2020
  - c. NFUCG Comments Letter regarding Lakes Brooklyn and Geneva MFLs

***All items contained in No. 4 through No. 9 are subject to Board action***