

Clay County Utility Authority – Regular Meeting  
March 2, 2021 – 2:00 P.M.  
Board Room – Clay County Utility Authority  
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Kloss
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Kloss
- a. Board of Supervisors Regular Meeting, February 16, 2021
5. Approval of Consent Agenda Items – Kloss
- a. Approval of Financial and Operational Activities
  - (1) Approval of Payment of Warrants  
Warrants totaling \$1,479,278.76
    - a. Schedule of payments to Sole Sources
    - b. Schedule of Emergency Repairs/Purchases
    - c. Schedule of items initiated under Emergency Contract - None
    - d. Schedule of payments from the Emergency Account - None
    - e. Schedule of claims paid under the Sewage Backup Response Policy - None
    - f. Detailed Descriptive Warrant Report
  - (2) Request for Asset Disposal Authorization – Equipment
  - (3) Request for Sole Source Designation - None
- b. Approval of Capital Budget Activities - None
- c. Approval of Developer Agreements, Warranty Deeds & Easements
  - (1) Developer Agreement CU20/21-09 - Wastewater Service to 275 Brickyard Road (Adam C. Smithyman & Candice B. Smithyman) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$14,474.82
  - (2) Developer Agreement CU20/21-10 – Water-Ade Properties, LLC – 2,113 ERC’s water, 2,113 ERC’s AWS, 308 ERC’s wastewater, 8 ERC’s reuse, 308 ERC’s debt service - \$2,586,270.42
  - (3) Developer Agreement KH20/21-06 - Water Service to 6668 Woodland Drive (Mary Lepanto & Charles Lepanto) – 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$3,312.67
  - (4) Developer Agreement KU20/21-21-Water & Wastewater Service to 1730 Balboa Lane (Dean A. Celano) – 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$5,165.71
  - (5) Developer Agreement KU20/21-22 - Water & Wastewater Service to 786 Ebb Tide Drive (Edd Tide Drive In-Fill Project) (Donna B. Elliott) – 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$17,467.89 (\$17,104.19 financed)
  - (6) Developer Agreement KU20/21-23 - Water & Wastewater Services to 1619, 1627, 1635 & 1705 Shady River Court (Drees Homes of Florida, Inc.) - 4 ERC’s water, 4 ERC’s AWS, 4 ERC’s wastewater, 4 ERC’s environmental impact - \$18,662.34
  - (7) Developer Agreement MU20/21-05 - Avonlea Hills Subdivision – Phase 1 (a/k/a Sandridge Dairy) consisting of 238 Lots (Sandridge Land Developers, LLC) - 238 ERC’s water, 238 ERC’s AWS, 238 ERC’s wastewater, 238 ERC’s reuse, 238 ERC’s debt service - \$1,158,253.00 (\$1,003,191.42 deferred)

5. Approval of Consent Agenda Items – Kloss (continued)
  - c. Approval of Developer Agreements, Warranty Deeds & Easements (continued)
    - (8) Developer Agreement MU20/21-06 - Anabelle Island Subdivision – Phases 1A, 1B & 2 – consisting of 344 Lots (KB Home Jacksonville, LLC) - 344 ERC's water, 344 ERC's AWS, 344 ERC's wastewater, 344 ERC's reuse, 344 ERC's debt service - \$1,672,385.00 (\$1,449,990.96 deferred)
    - (9) Grant of Easement – Offsite Utility Extension to Pace Center at 425 College Drive (St. John Missionary Baptist Church of Orange Park, Inc.)
    - (10) Grant of Easement – Offsite Utility Extension to Pace Center at 425 College Drive (Dean Celano)
    - (11) Grant of Easement – Pace Center at 425 College Drive (Pace – THC, Inc.)
    - (12) Grant of Easement – 6408 Swarthmore Drive (Cecelia Bardalez and Alfonso Bardalez)
6. Customer Account Adjustments – None
7. Business discussed at committee meetings - None
8. Executive Director's Business – Johnston
  - a. January Financial Package
  - b. Consideration of proposed Task Order No. 34 associated with contract No. 2018/2019-A7(c) with Insituform Technologies, LLC for rehabilitation of a storm drain located at the Miller Street Wastewater Treatment Plant
  - c. Consideration of a request from Mr. Carl Adams for financing of wastewater connection charges for 610 Plantation Drive, Middleburg, FL
  - d. Consideration of proposed Supplemental Agreement No. 3 to the Civil and Environmental Engineering Professional Services RFQ 18/19 No. 3 with Jacobs Engineering Group, Inc. for Stormwater Harvesting Pilot Project Testing
  - e. Consideration of proposed Deductive Change Order No. 1 to Contract No. 2018/2019-A5 with Huss Drilling, LLC for the Lower Floridan Aquifer Feasibility Investigation Lower Floridan Aquifer Feasibility Investigation
  - f. Other
9. Legal Counsel Business – Williams
  - a. Other
10. Old Business/New Business
11. Public Comments
12. Supervisor Comments
13. Adjourn – Kloss
14. For Informational Purposes Only
  - a. Construction Crew Projects List
  - b. Change Order No. 1 to the contract with Wharton-Smith, Inc. for Bid No. 19/20-A9 – Fleming Island Wastewater Treatment Facility – BTU No. 3 Expansion for Owner Direct Purchase

***All items contained in No. 4 through No. 9 are subject to Board action***