

Clay County Utility Authority – Regular Meeting
March 16, 2021 – 2:00 P.M.
Board Room – Clay County Utility Authority
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Kloss
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Staff Recognition – Kim Raye - 40 Years of Service and David Allen - Retirement
5. Approval of Minutes – Kloss
 - a. Board of Supervisors Regular Meeting, March 2, 2021
6. Approval of Consent Agenda Items – Kloss
 - a. Approval of Financial and Operational Activities
 - (1) Approval of Payment of Warrants
Warrants totaling \$1,916,469.42
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments from the Emergency Account
 - e. Schedule of claims paid under the Sewage Backup Response Policy - None
 - f. Detailed Descriptive Warrant Report
 - g. Statement from Grady H. Williams, Jr. LL.M.
 - (2) Request for Asset Disposal Authorization – Trucks and Equipment
 - (3) Request for Sole Source Designation - None
 - b. Approval of Capital Budget Activities - None
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (1) Developer Agreement CU20/21-11 - G's Slow Smoked BBQ – 1282 Blanding Boulevard (Tire Guys of Clay, Inc.) - 3 ERC's water, 3 ERC's AWS, 3 ERC's wastewater, 3 ERC's environmental impact, 3 ERC's debt service - \$13,755.27
 - (2) Developer Agreement KH20/21-07- Water Service to 6536 Connie De Street (Lake Area Homes, LLC) – 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$3,474.95
 - (3) Developer Agreement KH20/21-08 - Water Service to 6535 Patti Street & 6534 Connie De Street (Denmark Builders, LLC) - 2 ERC's water, 2 ERC's AWS, 2 ERC's debt service - \$5,340.70
 - (4) Developer Agreement KH20/21-09 - Water Service to 632 & 652 SE 41st Street (Crawford Development Group, LLC) - 2 ERC's water, 2 ERC's AWS, 2 ERC's debt service - \$5,688.97
 - (5) Developer Agreement KU20/21-24 - Seton Apartment Complex – 180 Units (Bristol Fleming Island Partners, LLC) - 75 ERC's water, 75 ERC's AWS, 74.5 ERC's wastewater, 74.5 ERC's environmental impact, 74.5 ERC's debt service - \$352,481.34
 - (6) Developer Agreement KU20/21-25 - Orange Park Medical Center Medical Office Building – 1775 Kingsley Avenue (Orange Park Medical Center, Inc.) - 28 ERC's water, 28 ERC's AWS, 26 ERC's wastewater, 26 ERC's environmental impact, 26 ERC's debt service - \$129,710.59
 - (7) Developer Agreement MU20/21-08 - Water Service to 888 Lake Asbury Drive (Spencer Travis Huggins & Erica Nicole Huggins) - 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$2,361.08

6. Approval of Consent Agenda Items – Kloss (continued)
 - c. Approval of Developer Agreements, Warranty Deeds & Easements (continued)
 - (8) Developer Agreement RU20/21-03 - Middleburg Bluff Apartment Complex – 2425 Iris Street (Middleburg Associates, LTD.) – 37.5 ERC’s water, 37.5 ERC’s AWS, 37.5 ERC’s wastewater, 37.5 ERC’s environmental impact, 37.5 ERC’s debt service - \$269,956.44
 - (9) Grant of Easement – ADDRESS REDACTED (Davon B. Harrison & Courtney N. Harrison)
 - (10) Grant of Easement – ADDRESS REDACTED (Zoila Perez)
7. Customer Account Adjustments – None
8. Business discussed at committee meetings - None
9. Executive Director’s Business – Johnston
 - a. Proclamation designating April as Water Conservation Month
 - b. Supplemental Agreement No. 2 with Hydro Solutions Consulting, LLC, for Civil and Environmental Engineering Professional Services Agreement 2018/2019 RFQ No. 3 to provide Professional Services associated with utility relocations for Clay County’s Aquarius Concourse Stormwater and Underdrain Project in Orange Park
 - c. Other
10. Legal Counsel Business – Williams
 - a. Other
11. Old Business/New Business
12. Public Comments
13. Supervisor Comments
14. Adjourn – Kloss
15. For Informational Purposes Only
 - a. Meter Installation Summary
 - b. Non-Revenue Producing Accounts
 - c. ERC Summary
 - d. *Conserving Clay* – Leak Detection Report December 2021
 - e. Change Order No. 4 to the contract with T B Landmark Construction, Inc. for 2019/2020-A-5 – S.R. 21 Middleburg Water and Sewer Main Relocations Project for the relocation of existing water main at Site "D" due to field conditions
 - f. Insituform Task Order No. 33 - Change Order No. 1
 - g. SOLO Newsletter - March 2021
 - h. Change Order No. 2 to the contract with PBM Constructors, Inc. for 2018/2019-A15 – Pier Station & Geneva Lakes Water Treatment Plant Facilities Upgrades for the contract extension only

All items contained in No. 5 through No. 10 are subject to Board action