

Clay County Utility Authority – Regular Meeting
February 16, 2021 – 2:00 P.M.
Board Room – Clay County Utility Authority
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Kloss
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Kloss
 - a. Board of Supervisors Personnel Committee Meeting, February 2, 2021
 - b. Board of Supervisors Regular Meeting, February 2, 2021
5. Approval of Consent Agenda Items – Kloss
 - a. Approval of Financial and Operational Activities
 - (1) Approval of Payment of Warrants
Warrants totaling \$1,523,289.85
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments from the Emergency Account
 - e. Schedule of claims paid under the Sewage Backup Response Policy - None
 - f. Detailed Descriptive Warrant Report
 - g. Statement from Grady H. Williams, Jr. LL.M.
 - (2) Request for Asset Disposal Authorization - Vehicles
 - (3) Request for Sole Source Designation - None
 - b. Approval of Capital Budget Activities - None
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (1) Developer Agreement CU20/21-08 - Wastewater Service to 184 Brickyard Road (Brickyard Road In-Fill Project, Phase I) (Julia L. Mills & James Earnest Lee Mills) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$9,658.09 (\$9,294.89 financed)
 - (2) Developer Agreement KH20/21-05 - Water Service to 7836 State Road 21 (Jackie Downie Suarez & Gerardo Suarez, Jr.) – 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$2,935.00
 - (3) Developer Agreement KU20/21-19 - Wastewater Service to 201 Old Hard Road (Ted S. Wattron & Peggie K. Wattron) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$11,237.04
 - (4) Developer Agreement KU20/21-20 - Water Service to 6837 Old Church Road (Kenneth Robert Irwin, Jr. & Elizabeth S. Irwin) – 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$3,617.46
 - (5) Developer Agreement SS20/21-04 - Armstrong Commercial Development, Phase 4 – Infrastructure Only (Armstrong Venture, L.L.C.) - \$3,487.00

5. Approval of Consent Agenda Items – Kloss (continued)
 - c. Approval of Developer Agreements, Warranty Deeds & Easements (continued)
 - (6) Grant of Easement – College Drive Business Park at 169 College Drive (Southlake Land Trust)
 - (7) Grant of Easement – 165 Old Jennings Road (Leonard Morey, III & Amy Morey)
6. Customer Account Adjustments – None
7. Business discussed at committee meetings - None
8. Executive Director’s Business – Johnston
 - a. Request for approval of proposed Resolution No. 2020/2021-04 - Adopting Public Bid Receipt, Opening, Award, Posting, Protest, and Recording Policy and Procedures
 - b. Request for approval of proposed Resolution No. 2020/2021-05 - Change in Record Keeper from BB&T (now Truist) to Ascensus and establishing the Executive Director or Chief Financial Officer as Limited Trustees
 - c. Request for consideration of proposed Supplemental Agreement No. 2 with Southeastern Surveying and Mapping Corporation for Professional Surveying and Mapping Services to evaluate a drainage issue at the Ridaught Landing Wastewater Treatment Facility
 - d. Executive Director Performance Evaluation - Revised Computation
 - e. Other
9. Legal Counsel Business – Williams
 - a. Other
10. Old Business/New Business
11. Public Comments
12. Supervisor Comments
13. Adjourn – Kloss
14. For Informational Purposes Only
 - a. Executive Director’s remarks to the SJRWMD Governing Board on February 9, 2021, regarding the Lower Santa Fe and Ichetucknee Springs Minimum Flows and Levels
 - b. Non-Revenue Producing Accounts
 - c. Meter Installation Summary
 - d. Invitation to the Stormwater Mining Pilot Project Ribbon Cutting

All items contained in No. 4 through No. 9 are subject to Board action