

Clay County Utility Authority – Regular Meeting
April 6, 2021 – 2:00 P.M.
Board Room – Clay County Utility Authority
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Kloss
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Kloss
 - a. Board of Supervisors Regular Meeting, March 16, 2021
5. Approval of Consent Agenda Items – Kloss
 - a. Approval of Financial and Operational Activities
 - (1) Approval of Payment of Warrants
Warrants totaling \$2,147,374.55
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases - None
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments from the Emergency Account
 - e. Schedule of claims paid under the Sewage Backup Response Policy - None
 - f. Detailed Descriptive Warrant Report
 - (2) Request for Asset Disposal Authorization - None
 - (3) Request for Sole Source Designation - None
 - b. Approval of Capital Budget Activities - None
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (1) Developer Agreement KU20/21-27 - Water & Wastewater Service to 1679 Shady River Court (Drees Homes of Florida, Inc.) - 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact - \$4,785.21
 - (2) Developer Agreement KU20/21-28 - Water & Wastewater Service to 1661 Shady River Court (Drees Homes of Florida, Inc.) - 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact - \$4,785.21
 - (3) Developer Agreement KU20/21-29 - The Silo Shoppes @ Heritage Farms – 2219 County Road No. 220, Building 3, Unit 307 - Settlement Agreement #36 for the Fresh Spot Lounge (Minh Pham & NGA Thi Pham) – 0.76~ ERC's water, 0.76~ ERC's AWS, 0.78~ ERC's wastewater, 0.78~ ERC's reuse, 0.76~ ERC's debt service - \$3,739.33
 - (4) Grant of Easement – Private Roads in Wilford Preserve Units 2A & 2B (Wilford Preserve Community Development District)
 - (5) Temporary Construction Easement – Offsite Utility Extensions from Cross Creek Subdivision to CR 315 (Peters Creek Investments, L.L.P.)
 - (6) Quit Claim Deed – Lift Station Site at Cameron Oaks Phase 3 Subdivision (Kindlewood, LLC)
 - (7) Quit Claim Deed – Lift Station Site at Cross Creek Unit 2A Subdivision (D.R. Horton, Inc. - Jacksonville)

6. Customer Account Adjustments – None
7. Business discussed at committee meetings - None
8. Executive Director’s Business – Johnston
 - a. February Financial Package
 - b. Consideration of proposed Supplemental Agreement No. 5 with Constantine Engineering, Inc., for Tank Inspections and Reports
 - c. Consideration of Interlocal Agreement between Clay County and the Clay County Utility Authority regarding the Road Work and Utility Work for the Improvement of Aquarius Concourse
 - d. Consideration of Interlocal Agreement between Clay County and the Clay County Utility Authority regarding the Road Work and Utility Relocation Work for the Improvement of County Road 218
 - e. Consideration of CCUA’s proposed easement acquisition at 3214 Amy’s Court from Elmer G. Kauffman, Jr. and Bonnie L. Kauffman for access in conjunction with construction of a new ground water storage tank at CCUA’s Meadow Lake Water Treatment Facility
 - f. Consideration of CCUA’s proposed easement acquisition from Peters Creek Investments, L.L.P. for water, wastewater, and reclaimed water main extensions from Cross Creek subdivision to CR 315
 - g. Families First Coronavirus Response Act
 - h. Public Workshop Affordable Workforce Housing in Clay County recommendation
 - i. Other
9. Legal Counsel Business – Williams
 - a. Other
10. Old Business/New Business
11. Public Comments
12. Supervisor Comments
13. Adjourn – Kloss
14. For Informational Purposes Only
 - a. Construction Crew Capital Projects List
 - b. Change Order No. 1 to the contract with Charles Perry Partners, Inc. for 19/20-A12 Meadowbrook Water Treatment Plant Roll-Up Door Project for the contract extension only
 - c. Change Order No. 1 to the contract with Williams Industrial Services, LLC. for 18/19-A12 - Stormwater Harvesting Pilot Project for the contract extension only
 - d. ERC Summary

All items contained in No. 4 through No. 9 are subject to Board action