

Clay County Utility Authority – Regular Meeting
April 20, 2021 – 2:00 P.M.
Board Room
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Davis
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Davis
 - a. Board of Supervisors Regular Meeting, April 6, 2021
5. Approval of Consent Agenda Items – Davis
 - a. Approval of Financial and Operational Activities
 - (1) Approval of Payment of Warrants
Warrants totaling \$2,161,146.07
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases - None
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments from the Emergency Account
 - e. Schedule of claims paid under the Sewage Backup Response Policy - None
 - f. Detailed Descriptive Warrant Report
 - g. Statement from Grady H. Williams, Jr. LL.M.
 - (2) Request for Asset Disposal Authorization - None
 - b. Approval of Capital Budget Activities - None
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (1) Developer Agreement KU20/21-26 - Backpack University – 564 Tara Farms Road (Carahk, LLC) - \$3,905.50
 - (2) Developer Agreement KU20/21-30 - Wastewater Service to 610 Plantation Drive (Carl N. Adams & Julie B. Adams) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$13,991.77 (\$13,654.07 financed)
 - (3) Developer Agreement KU20/21-31 - Wastewater Service to 4786 Lakeshore Drive West (Noel A. Small & Aurora D. Small) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$7,921.82
 - (4) Developer Agreement MU20/21-08 - Water Service to 180 Simmons Trail (Tammy Arnold & Joseph Arnold) - 1 ERC water, 1 ERC AWS, 1 ERC debt service - \$4,245.40
 - (5) Grant of Easement – 786 Ebb Tide Drive (Donna B. Elliott)
 - (6) Grant of Easement – 888 Lake Asbury Drive (Spencer Travis Huggins & Erica Nicole Huggins)
 - (7) Grant of Easement – 6534 Connie De Street & 6535 Patti Street (Denmark Builders, LLC)
 - (8) Grant of Easement – 7836 SR 21 (Jackie Downie Suarez & Gerardo Suarez, Jr.)
 - (9) Grant of Easement – 4354 SE 1st Avenue (NRPG Investments, LLC)
 - (10) Grant of Easement – 184 Brickyard Road (Julia L. Mills & James Ernest Lee Mills)
 - (11) Grant of Easement – 6668 Woodland Drive (Mary Lepanto & Charles Lepanto)
 - (12) Grant of Easement – 235 Cokesbury Court (Barton Leland Mathis & Tonya Carlton Mathis)

5. Approval of Consent Agenda Items – Davis
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (13) Grant of Easement – 2569 Windwood Lane (John F. Caffrey & Gloria J. Caffrey, Caffrey Living Trust)
 - (14) Grant of Easement – 3466 CR 220 (Robert Romanelli & Belynda Romanelli)
 - (15) Grant of Easement – 1171 & 1175 Fleming Street (Mark McGuigan)
 - (16) Grant of Easement – 1121 & 1127 Florida Street (Wiggins Construction Company of North Florida, Inc.)
 - (17) Grant of Easement – 2488 Ridgewood Avenue (Carlos Guadalupe Ipinia & Ira Dela Cruz)
 - (18) Grant of Easement – 6536 Connie De Street (Lake Area Homes, LLC)
6. Customer Account Adjustments – None
7. Business discussed at committee meetings - None
8. Executive Director’s Business – Johnston
 - a. Proposed grant of Sole Source status to SPIRAC Inc. associated with #2020/2021-A10 - SPIRAC CONVEYOR
 - b. Request for approval of proposed 2018/2019-A7 - Sanitary Sewer, Wetwell and/or Manhole Rehabilitation Services Continuing Contract, Part C Task Order #35 with Insituform Technologies, LLC for Tumbleweed Drive Emergency CIPP Lining
 - c. Request for consideration of proposed Supplemental Agreement No. 2 with Florida Aquastore for the maintenance and repair at Tanglewood WTP GST No. 2
 - d. Request for consideration of proposed Supplemental Agreement No. 4 with JCEA for Electrical Contractors RFP Scope Preparation
 - e. Request for consideration of proposed Supplemental Agreement No. 4 with Jacobs for Keystone Club Estates WTP Well No. 1 & 2
 - f. Consideration of proposed Change Order No. 1 to Supplemental Agreement No. 4 with Constantine for Ridgcrest WTP Electrical Upgrades Project
 - g. Consideration of the proposed modification to Emergency Situation Pay Policy
 - h. St. Johns River Water Management District Governing Board Action on the Minimum Flows and Levels for Lakes Brooklyn and Geneva and related Recovery Strategy
 - i. Other
9. Legal Counsel Business – Williams
 - a. Other
10. Old Business/New Business
11. Public Comments
12. Supervisor Comments
13. Adjourn – Davis

14. For Informational Purposes Only

- a. NFUCG Letter Lake Brooklyn and Geneva MFLs Recovery Strategy Review
- b. Executive Director remarks to the St. Johns River Water Management District Governing Board regarding Recovery Strategy for Lakes Brooklyn and Geneva, Keystone Heights
- c. Non-Revenue Producing Accounts
- d. New Meter Installation Report
- e. Change Order No. 1 to the contract with Complete Services Well Drilling, Inc., CCUA Bid No. 19/20-A2 – Saratoga Springs Plant Site Well Construction for the additional cost for surface casing for wells SS-1, SS-2 & J-SS based on unforeseen field conditions
- f. *Conserving Clay* – Leak Detection Report February 2021

All items contained in No. 4 through No. 9 are subject to Board action