

Clay County Utility Authority – Regular Meeting
May 4, 2021 – 2:00 P.M.
Board Room
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Davis
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Davis
 - a. Board of Supervisors Regular Meeting, April 20, 2021
5. Approval of Consent Agenda Items – Davis
 - a. Approval of Financial and Operational Activities
 - (1) Approval of Payment of Warrants
Warrants totaling \$1,745,543.73
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases - None
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments from the Emergency Account
 - e. Schedule of claims paid under the Sewage Backup Response Policy - None
 - f. Detailed Descriptive Warrant Report
 - (2) Request for Asset Disposal Authorization - None
 - b. Approval of Capital Budget Activities - None
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (1) Developer Agreement KU20/21-33 - Wastewater Service to 711 Creighton Road (Creighton Road In-Fill Project) (Donnie & Janice Walker) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$7,250.75
 - (2) Developer Agreement MU20/21-09 - Cross Creek Subdivision – Phase 2B-1 Consisting of 127 Lots (D.R. Horton, Inc.-Jacksonville) – 127 ERC’s water, 127 ERC’s AWS, 127 ERC’s wastewater, 127 ERC’s reuse, 127 ERC’s debt service - \$642,776.46 (\$535,316.43 deferred)
 - (3) Developer Agreement MU20/21-10 - Cross Creek Subdivision – Phase 2B-2 Consisting of 81 Lots (D.R. Horton, Inc.-Jacksonville) – 81 ERC’s water, 81 ERC’s AWS, 81 ERC’s wastewater, 81 ERC’s reuse, 81 ERC’s debt service - \$357,931.14 (\$341,422.29 deferred)
 - (4) Developer Agreement RU20/21-04 – Wastewater Service to 3739 Creek Hollow Lane (James & Nena Chaon) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$7,675.69
 - (5) Grant of Easement – 2592 Windwood Lane (John A. Long & Linda C. Long)
 - (6) Grant of Easement – 632 & 652 SE 41st Street (Crawford Development Group, LLC)
6. Customer Account Adjustments – None
7. Business discussed at committee meetings – Starnieri

Personnel Committee Meeting – March 4, 2021 at 1:00 P.M. – Emergency Situation Pay Policy Review

8. Executive Director’s Business – Johnston
 - a. March Financial Package
 - b. Request for approval of the rankings associated with RFP No. 2020/2021-A6 - Auditing Services and proceed with negotiations of a contract with James Moore & Co and approval of the documents associated with the bid opening held on April 7, 2021
 - c. Request for award of the contract for ITB No. 2020/2021-A7 - US Motors with Tom Evans Environmental, Inc. and approval of the documents associated with the bid opening held on April 14, 2021
 - d. Request for award of the contract for ITB No. 2020/2021-A8 - CLX Chlorine Analyzer with JAW DPD Reagent to Lazenby & Associates, Inc. and approval of the documents associated with the bid opening held on April 15, 2021
 - e. Request for approval of proposed Change Order No. 1 to Task Order #35 associated with 2018/2019-A7 - Sanitary Sewer, Wetwell and/or Manhole Rehabilitation Services Continuing Contract, Part C with Insituform Technologies, LLC for Burwood Drive Emergency CIPP Lining
 - f. Request for approval of the fee proposal from Mittauer and Associates, Inc for the Biennial Evaluation and Report Professional associated with Professional Engineering Services Agreement No. 2012/2013-A9
 - g. Request for approval of a Proclamation designating May 16-22, 2021 as Florida Water Reuse Week
 - h. Request for consideration and approval of the Second Addendum to CCUA and Green Cove Springs Interlocal Agreement
 - i. Other
9. Legal Counsel Business – Williams
 - a. Other
10. Old Business/New Business
11. Public Comments
12. Supervisor Comments
13. Adjourn – Davis
14. For Informational Purposes Only
 - a. Construction Crew Capital Projects Progress Report

All items contained in No. 4 through No. 9 are subject to Board action