

Clay County Utility Authority – Regular Meeting  
May 18, 2021 – 2:00 P.M.  
Board Room  
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Davis
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Davis
  - a. Board of Supervisors Personnel Committee Meeting, May 4, 2021
  - b. Board of Supervisors Regular Meeting, May 4, 2021
5. Approval of Consent Agenda Items – Davis
  - a. Approval of Financial and Operational Activities
    - (1) Approval of Payment of Warrants  
Warrants totaling \$1,762,459.17
      - a. Schedule of payments to Sole Sources
      - b. Schedule of Emergency Repairs/Purchases - None
      - c. Schedule of items initiated under Emergency Contract - None
      - d. Schedule of payments from the Emergency Account
      - e. Schedule of claims paid under the Sewage Backup Response Policy - None
      - f. Detailed Descriptive Warrant Report
      - g. Statement from Grady H. Williams, Jr. LL.M.
    - (2) Request for Asset Disposal Authorization - None
  - b. Approval of Capital Budget Activities - None
  - c. Approval of Developer Agreements, Warranty Deeds & Easements
    - (1) Developer Agreement CU20/21-12 – Water and Wastewater to 3354 Brookside Court (Arturo C. Jimenez) – 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$6,968.19
    - (2) Developer Agreement CU20/21-13 – Bryce Landing - 96 Unit Apartment Complex (HTG Bryce Landing, LLC) – 47.5 ERC’s water, 47.5 ERC’s AWS, 48 ERC’s wastewater, 48 ERC’s environmental impact, 47.5 ERC’s debt service - \$260,603.11
    - (3) Developer Agreement KU20/21-34 – Water and Wastewater to 4743 Raggedy Point Road (Michael and Michelle Vrooman) – 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$6,422.55
    - (4) Developer Agreement KU20/21-35 – Water and Wastewater to 7065 Artis Road (Jason C and Michelle Jeralds) - 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$16,307.90
    - (5) Grant of Easement – 180 Simmons Trail (Tammy L. Arnold and Joseph Arnold)
    - (6) Grant of Easement – Cross Creek Unit 2B-1 Offsite Utilities (D.R. Horton, Inc. – Jacksonville)
    - (7) Grant of Easement – 610 Plantation Drive (Carl N. Adams & Julie B. Adams)
    - (8) Grant of Easement – Armstrong Commercial Development Phase 4a (Armstrong Venture, L.L.C. and Armstrong Development, Inc.)
    - (9) Grant of Easement – 4786 Lakeshore Drive W (Noel A. Small & Aurora D. Small)

6. Customer Account Adjustments – None
7. Business discussed at committee meetings – None
8. Executive Director’s Business – Johnston
  - a. Request for advance approval to use State of Florida Contract No. 30161700-20-ACS Flooring Materials, with Related Supplies and Services and Contract No. 25101900-21-STC Agriculture and Lawn Equipment
  - b. Consideration of proposed Supplemental Agreement No. 5 with J. Collins Engineering Associates, LLC for Evaluation of CCUA Electrical Systems
  - c. Request for approval of a proposed Professional Service Agreement with R.C. Associates for Recruiting Services
  - d. Briefing on issues related to SJRWMD MFL’s for Lakes Brooklyn and Geneva, Keystone Heights, Florida
  - e. Other
9. Legal Counsel Business – Williams
  - a. Other
10. Old Business/New Business
11. Public Comments
12. Supervisor Comments
13. Adjourn – Davis
14. For Informational Purposes Only
  - a. Meter Installation Summary
  - b. Non-Revenue Producing Accounts
  - c. Hurricane Manual 2021
  - d. ERC Summary
  - e. *Conserving Clay* – Leak Detection Report March 2021

***All items contained in No. 4 through No. 9 are subject to Board action***