

Clay County Utility Authority – Regular Meeting
June 1, 2021 – 2:00 P.M.
Board Room
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Davis
2. Invocation and Pledge of Allegiance
3. Roll Call – Loudermilk
4. Approval of Minutes – Davis
 - a. Board of Supervisors Regular Meeting, May 18, 2021
5. Approval of Consent Agenda Items – Davis
 - a. Approval of Financial and Operational Activities
 - (1) Approval of Payment of Warrants
Warrants totaling \$1,721,217.55
 - a. Schedule of payments to Sole Sources
 - b. Schedule of Emergency Repairs/Purchases - None
 - c. Schedule of items initiated under Emergency Contract - None
 - d. Schedule of payments from the Emergency Account
 - e. Schedule of claims paid under the Sewage Backup Response Policy - None
 - f. Detailed Descriptive Warrant Report
 - (2) Request for Asset Disposal Authorization - None
 - b. Approval of Capital Budget Activities - None
 - c. Approval of Developer Agreements, Warranty Deeds & Easements
 - (1) Developer Agreement KH20/21-10 – Keystone Heights Trail Head Water Service (City of Keystone Heights) - 0.5 ERC's water, 0.5 ERC's AWS, 0.5 ERC's wastewater, 0.5 ERC's environmental impact, 0.5 ERC's debt service - \$4,579.00
 - (2) Developer Agreement KU20/21-36 – Water and Wastewater Service to 3200 Moody Avenue (Alan & Shirley Rasberry) - 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$10,140.54
 - (3) Developer Agreement KU20/21-38 – Water and Wastewater Service to 1653 Shady River Court (Drees Homes of Florida, Inc.) - 1 ERC water, 1 ERC AWS, 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$4,785.21
 - (4) Developer Agreement KU20/21-39 – Wastewater Service to 581 Creighton Road (Gerald W. Bishop and Pamela D Bishop) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$6,626.55
 - (5) Developer Agreement SS20/21-10 – Sugar Leaf Farms Subdivision (Branan Partners, LLC) – 118 ERC's water, 118 ERC's AWS, 118 ERC's wastewater, 118 ERC's environmental impact, 118 ERC's debt service - \$522,459.74 (497,380.62 deferred)
 - (6) Grant of Easement – Middleburg Bluff Apartments at CR 218 (Middleburg Associates, Ltd.)
6. Customer Account Adjustments – None

7. Business discussed at committee meetings – Starnieri
 - a. Personnel Committee Meeting – June 1, 2020 at 1:00 P.M.
8. Executive Director’s Business – Johnston
 - a. April Financial Package
 - b. Presentation of the tentative 2021/2022 Fiscal Year Operating Budget
 - c. Consideration of a request to purchase new vehicles early
 - d. Request for approval of the rankings associated with RFP No. 2020/2021-A9 Benefits Administrative Services and proceed with negotiations of a contract with Public Risk Insurance Advisors and approval of the documents associated with the opening held on April 29, 2021
 - e. Consideration of proposed Change Order No. 1 to Supplemental Agreement No. 5 with Constantine Engineering, Inc. for the finished drinking-water storage tanks and hydro-pneumatic tank inspections and reports
 - f. Request for ratification of the Executive Director’s Emergency Declaration to purchase Sensus residential meters
 - g. Other
9. Legal Counsel Business – Williams
 - a. Other
10. Old Business/New Business
11. Public Comments
12. Supervisor Comments
13. Adjourn – Davis
14. For Informational Purposes Only
 - a. Construction Crew Projects Report

All items contained in No. 4 through No. 9 are subject to Board action