

Clay County Utility Authority – Regular Meeting  
July 6, 2021 – 2:00 P.M.  
Board Room – Clay County Utility Authority  
3176 Old Jennings Road, Middleburg, Florida

1. Call to Order – Davis
2. Invocation and Pledge of Allegiance - Roark
3. Roll Call – Loudermilk
4. Committee Appointment – Davis
5. Approval of Minutes – Davis
  - a. Board of Supervisors Regular Meeting, June 15, 2021
6. Approval of Consent Agenda Items – Davis
  - a. Approval of Financial and Operational Activities
    - (1) Approval of Payment of Warrants  
Warrants totaling \$ 1,747,637.55
      - a. Schedule of payments to Sole Sources
      - b. Schedule of Emergency Repairs/Purchases - None
      - c. Schedule of items initiated under Emergency Contract - None
      - d. Schedule of payments from the Emergency Account
      - e. Schedule of claims paid under the Sewage Backup Response Policy - None
      - f. Detailed Descriptive Warrant Report
    - (2) Request for Asset Disposal Authorization
  - b. Approval of Capital Budget Activities - None
  - c. Approval of Developer Agreements, Warranty Deeds & Easements
    - (1) Developer Agreement KU20/21-42 – Wastewater Service to 1045 Live Oak Lane (Anil & Sushila Dabhi) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$10,603.08 (\$10,231.38 financed)
    - (2) Developer Agreement KU20/21-43 – Settlement Agreement #2 for 151 College Drive Unit #16 (Joseph P. Melinda) – 0.55~ ERC’s water, 0.55~ ERC’s AWS, 0.55~ ERC’s wastewater, 0.55~ ERC’s environmental impact, 0.55~ ERC’s debt service - \$2,721.46
    - (3) Developer Agreement KU20/21-44 – Settlement Agreement #1 for 794 Blanding Blvd (Blanding Building, LLC) – 0.47 ERC’s water, 0.47 ERC’s AWS, 0.47 ERC’s wastewater, 0.47 ERC’s environmental impact, 0.47 ERC’s debt service - \$2,353.28
    - (4) Developer Agreement KU20/21-45 – Wastewater Service to 1381 Clay Street (Mahendra J. Macwan) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$12,300.68
    - (5) Developer Agreement KU20/21-46 – Wastewater Service to 1009 Hibernia Forest Drive (James & Eileen Cannon) - 1 ERC wastewater, 1 ERC environmental impact, 1 ERC debt service - \$9,023.38

6. Approval of Consent Agenda Items – Davis (continued)
  - c. Approval of Developer Agreements, Warranty Deeds & Easements (continued)
    - (6) Grant of Easement – 3739 Creek Hollow Lane (James J. Chaon & Nena M. Chaon)
    - (7) Grant of Easement – 4743 Raggedy Point Road (Michael Vrooman & Michelle Vrooman)
    - (8) Grant of Easement – 711 Creighton Road (Donnie Walker & Janice Walker)
    - (9) Grant of Easement – State Road 23 Utility Crossing (Reinhold Corporation)
    - (10) Temporary Construction Easement – State Road 23 Utility Crossing (Reinhold Corporation)
7. Customer Account Adjustments - None
8. Business discussed at committee meetings – None
9. Executive Director’s Business – Johnston
  - a. Fiscal Year 2021-2022 Budget Proposal for the July 20<sup>th</sup> Joint Finance and Personnel Committee Meeting
  - b. May Financial Package
  - c. Proposed Contract Assignment of Reiss Engineering, Inc. to CHA Consulting, Inc., 18/19 RFQ No. 3 Civil and Environmental Engineering Professional Services
  - d. Proposed Contract Assignment of Hydro Solutions Consulting, LLC, to Dewberry Hydro, 18/19 RFQ No. 3 Civil and Environmental Engineering Professional Services
  - e. Results from Request for Qualifications 2020/2021-A14 - Peter’s Creek Water Reclamation Facility Expansion and Request to Negotiate with the most qualified firm
  - f. Lower Floridan Aquifer Feasibility Investigation Results Presentation by Kimley-Horn and Associates, Inc.
  - g. Regulatory and Integrated Water Resource Strategy Framework Presentation by CHA
  - h. Proposed Supplemental Agreement No 1 with CDM Smith for Strategic Planning and IWRP Services
  - i. Resolution 2020/2021-06 – Update of CCUA’s Bid Process and Prequalification’s
  - j. Other
10. Legal Counsel Business – Williams
  - a. Time Certain 3:30 P.M. - Private attorney-client “shade” meeting regarding the litigation styled North Florida Utility Coordinating Group, et. al. v. St. Johns River Water Management District, DOAH Case Nos. 21-001470, RX 21-1576, 21-1731RP, 21-1739RU pending before the Florida Division of Administrative Hearings, and the June 1, 2021 petition for administrative hearing styled North Florida Utility Coordinating Group, et. al. v. St. Johns River Water Management District, currently pending before the St. Johns River Water Management District
11. Old Business/New Business
12. Public Comment

13. Supervisor Comments
14. Adjourn – Davis
15. For Informational Purposes Only
  - a. Construction Crew Projects List
  - b. Insituform Task Order No. 33 Change Order No. 2
  - c. Memorandum regarding Kim Raye’s Passing
  - d. Memorandum regarding Kim Raye’s Memorial Service
  - e. Saratoga Springs DRI by Susan Fraser, SLF Consulting, Inc.
  - f. ERC Summary

*All items contained in No. 4 through No. 10 are subject to Board action*