

Swimming Pool Affidavit
For Sewer Credit

Clay County Utility Authority
Attn: Billing Department
3176 Old Jennings Road
Middleburg, Florida 32068
Phone: 904-272-5999
Fax: 904-213-2497

Note: This affidavit is for an account adjustment for the filling of a swimming pool. Customer must meet all criteria to apply for a credit and is subject to the verification processes by the Clay County Utility Authority.

Customer Name: _____

Customer Number: _____

Property Address: _____

Date of New Pool Completion: _____

Please Specify: In ground Above ground

Building Permit Number (if new): _____

Maintenance Agreement (if existing) _____

Pool Capacity (in gallons): _____

Water Meter Number (found on bill): _____

Meter Reading Prior to Pool Fill: _____

Date Meter Read Prior to Pool Fill: _____

Meter Reading After Pool Fill: _____

Date Meter Read After Pool Fill: _____

I certify that when my pool was drained, the water did not enter the Clay County Utility Authority's wastewater collection system and that the above information is true and correct. The pool capacity has been accurately stated and the building permit from the Building and Zoning Department, or an executed copy of a maintenance agreement is attached. I also understand that this application must be submitted within thirty (30) days of the completion of the pool fill.

Builder Signature / Date

Print Name and Company Name

Customer Signature / Date

Print Name

Swimming Pool Credit for Sewer Usage

The Clay County Utility Authority (“Authority”) offers a pool credit to its customers (both residential and general service) in good standing.

Any metered customer with water service to whom sewer charges are regularly rendered and through whose meter a swimming pool receives water from Clay County Utility Authority’s (“Authority”) water system and whose pool capacity has been documented to the Authority by the pool contractor, builder or homeowner shall have the right under certain circumstances, to fill the pool without application of the sewer charge to the quantity of water used to fill the pool. These circumstances include initial pool construction and major pool maintenance projects that require pool draining. The right to fill the pool without sewer flow charges may be exercised by the customer making a written request using the forms available from the Authority. The written request shall include such documented proof as required and satisfactory to the Authority, of the pool’s capacity in gallons. The written request shall also include:

- Affidavit (on the form provided by the Authority), properly executed by the customer and builder;
- A copy of the building permit from the Clay County Building and Zoning Department for a new pool, or a copy of a maintenance agreement requiring the draining of an existing pool; and
- Water meter readings both immediately before and after the filling of the pool with dates and times of readings noted. If the builder or customer is not comfortable with obtaining the meter readings, Authority personnel will provide the service for the current advertised service charge. Customer will be responsible for any damages to the Authority’s meter box, meter and reading devices if the customer damages Authority property while obtaining these readings.

All written requests shall be furnished to the Authority no later than thirty (30) days after completion of the filling. Requests will not be reviewed for consideration if all of the outlined items above are not included. Upon receipt of a proper written request, the Authority shall issue an appropriate credit to the customer’s account.