



Clay County Utility Authority

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*Working together to
protect public health,
conserve our natural
resources, and create long-
term value for our
ratepayers.*

Application for Building Water

Date: _____

Builder Name: _____

Service Address: _____

Lot Number: _____

Subdivision: _____

Please Note: All applications for building water must include a current copy of the building permit. The building water installations will normally be completed within ten (10) working days, in the order they are received. By submitting and signing this Application for Building Water, Builder agrees to the following terms and conditions:

1. The lot must be properly marked prior to the request and cannot have any trash or debris on the service where the water meter is to be installed. A radius of 5 feet around any CCUA meter box shall be kept unobstructed by the customer so that the utility service can be accessed mechanically and electronically by CCUA.
2. Water meter boxes shall not be encased in any concrete driveway or sidewalk. Prior to concrete construction the customer must notify CCUA of any situations where the location of now existing water services will place the meter in a driveway or sidewalk. If notified prior to the concrete construction, CCUA will relocate the water service at the current rate of said relocation cost. Notification after the concrete installation will require payment to CCUA, to remove the concrete structure and relocate the water service. CCUA will install the water meter after the relocation cost is rendered. CCUA will not be responsible for the restoration of the concrete structure nor the affected landscaped area.
3. Each water meter shall be located in accordance with CCUA's *Water, Sewer & Reclaimed Water Standards*. At no time are there to be two or more water or reclaimed water meters in parallel and connected together. No water meter, service shall be placed in a location where the customer's service will be caused to cross property lines or thru City or County Right-of-Way. When an existing service for a premise is relocated or reassigned to a new premise address or if a new service is requested, the service shall be brought in to compliance with all current requirements of CCUA's Rules and Regulations for *Water, Sewer & Reclaimed Water Standards*.
4. Water meter boxes shall be set evenly at grade, where there is existing grass. Where there is no existing grass the meter boxes shall be set 1 inch above grade. Meters will be placed within the box so that the meter dial and the curb stop point directly upwards. The meter box shall be adjusted over the meter so that the service can be cut on and off and both meter couplings are accessible without adjustment to the box.
5. Following installation of a water meter, the builder and its subcontractors may not alter the grade or cause a situation where the meter box and/or service need to be adjusted. Should the builder violate this condition, builder will be financially responsible for any necessary modifications to the elevation of meter boxes and/or services. CCUA will have an inspector verify that the service and/or box does not need to be adjusted and sign an authorization to release builder from this account.
6. If the builder fails to pay any charges originating from this application, future applications for building water will NOT be processed until the outstanding charges are paid in full.
7. There will be a \$30.00 service charge if the installation crew is unable to install the requested meter due to site conditions listed above not being met.

Authorized Signature

Printed Name

Superintendent Name

Phone Number & Email Address