

**CLAY COUNTY UTILITY AUTHORITY
RESOLUTION NO. 2021/2022-02**

**A RESOLUTION OF THE BOARD OF
SUPERVISORS OF THE CLAY COUNTY
UTILITY AUTHORITY ADOPTING FISCAL
YEAR 2021/2022 ANNUAL BUDGET;
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the annual budget for the Clay County Utility Authority (the "Authority") for Fiscal Year 2021/2022, beginning October 1, 2021, and continuing through September 30, 2022, incorporates anticipated revenues and expenditures for all systems to be operated by the Authority for such period; and

WHEREAS, Chapter 94-491, Laws of Florida, Special Acts of 1994, which created the Authority as a multicounty, independent special district of the State of Florida, directs and requires that the Authority annually adopt its budget for the then current fiscal year, following the same procedure as followed by Clay County, Florida, for budget adoption and approval; and

WHEREAS, the Authority has duly submitted to the Board of County Commissioners for Clay County, Florida, its proposed annual budget for Fiscal Year 2021/2022, and has duly published notice of its public hearing to consider the final adoption of its annual budget for Fiscal Year 2021/2022, together with a budget summary describing the contents of the entire budget; and

WHEREAS, the Authority has previously published its proposed budget for Fiscal Year 2021/2022, the final version of which is attached hereto as Exhibit "A" and herein incorporated by reference, following a duly noticed public rate hearing on September 7, 2021 at which time the Board received staff comments and public comments on the then proposed budget and the proposed rates for Fiscal Year 2021/2022, upon which the proposed budget was based; and

WHEREAS, the Authority finds that it is in its best interest, and in the best interest of its ratepayers as a whole, to adopt its annual budget for Fiscal Year 2021/2022 in the form as attached as Exhibit "A" hereto, being the same budget as published by the Board in advance of the Public Rate Hearing.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CLAY COUNTY UTILITY AUTHORITY, an independent special district created and existing under Chapter 94-491, Laws of Florida, Special Acts of 1994, as follows:

Section 1. The Board does hereby formally adopt and approve the Authority's annual budget for Fiscal Year 2021/2022 in the form as attached hereto as Exhibit "A".


Section 2. This Resolution shall become effective as of October 1, 2021.

DULY ADOPTED, by the Board of Supervisors of the Clay County Utility Authority, and effective as of October 1, 2021.

CLAY COUNTY UTILITY AUTHORITY,
BY ITS BOARD OF SUPERVISORS

By: 
Wendell Davis, Chairman

ATTEST:

By: 
Janice Loudermilk, Secretary
Clay County Utility Authority

(Seal)

NOTICE OF PUBLIC HEARING

The Clay County Utility Authority has tentatively adopted a budget for Fiscal Year 2021/2022. A public hearing will be held on Tuesday, September 7, 2021 at 7:00 p.m. in the Clay County Utility Authority Board Room, 3176 Old Jennings Road, Middleburg, Florida.

BUDGET SUMMARY CLAY COUNTY UTILITY AUTHORITY PROPOSED BUDGET FOR 2021/2022

	Operating Fund	Capital Fund	Self Insurance Fund	Total Fund Budget
Revenues:				
Projected Cash at October 1, 2021	\$ 2,000,000	\$ 81,778,734	\$ 525,000	\$ 84,303,734
Water & Sewer Revenue	57,213,539			57,213,539
Miscellaneous Revenue/Borrowing	2,998,956			2,998,956
Fund Transfers		11,792,389		11,792,389
Total Revenues	\$ 62,212,495	\$ 93,571,123	\$ 525,000	\$ 156,308,618
Expenditures:				
Debt Service	\$ 9,168,010	\$ -	\$ -	\$ 9,168,010
Fund Transfers	11,792,389			11,792,389
Operation Expenses	36,892,041			36,892,041
Due in Lieu of Taxes	2,360,055			2,360,055
Capital Projects		51,377,632		51,377,632
Projected Cash at September 30, 2022	2,000,000	42,193,491	525,000	44,718,491
Total Expenditures	\$ 62,212,495	\$ 93,571,123	\$ 525,000	\$ 156,308,618

Additional information on the proposed budget is available at www.clayutility.org/rates or you can come to the office of the Clay County Utility Authority at 3176 Old Jennings Road, Middleburg, Florida, Monday through Friday 8:00 a.m. to 5:00 p.m. except legal holidays.

Following the public hearing, which may be adjourned from time to time, The Board of Supervisors may adopt or modify the proposed budget.

In accordance with the Americans with Disabilities Act, any person needing a special accommodation to participate in this matter, should contact the Clay County Utility Authority by mail at 3176 Old Jennings Road, Middleburg, Florida 32068 or by telephone at (904) 272-5999 x 2464, no later than 7 days prior to the hearing or proceeding for which this notice has been given. Those requiring auditory assistance can access the foregoing telephone number by contacting the Florida Relay service at 1-800-955-8770 (Voice) or 1-800-955-8771 (TDD).

If any person intends to appeal any decision related to this action, such person will need to provide a court reporter at such person's own expense, for a transcript of the proceedings. All interested persons are invited to attend.

CLAY COUNTY UTILITY AUTHORITY
Jeremy Johnston, Executive Director

**CLAY COUNTY UTILITY AUTHORITY
2021/2022 PROPOSED OPERATING BUDGET**

Revenues:

Water Revenue	17,648,491
Sewer Revenue	29,918,327
Reclaimed Revenue	4,878,842
Connection Fees, AWS & DEP Grants	4,767,879
Miscellaneous Revenue	1,587,082
Capital Fund-Const. Dept. Labor, OH, & Equipment	624,519
Interest-Restricted	2,666
Interest-Non Restricted	784,689
Total Revenues	\$60,212,495

Expenditures:

Debt Service - Interest	\$2,074,592
Debt Service - Principal	7,093,418
Debt Service - Stabilization	
Restricted Interest Income	2,666
Renewal & Replacement Fund	2,414,518
Environmental Reuse Capital Fund	1,140,408
Connection Fee Fund, AWS & DEP Grants	4,767,879
Departmental Capital Fund	1,052,400
Capital Reserve	2,414,518
Total Debt and Capital Expenditures	\$20,990,399

Operation Expenses:

Wages	\$12,321,958
Health Insurance	2,425,477
Retirement	1,272,907
Licenses, Education, & Uniforms	345,670
Payroll Taxes	903,297
Workers Compensation ins.	227,492
General Liability & Property Insurance	859,395
Transportation Expense	502,451
Rental Space	43,194
Communication Expense	485,154
Electric & Fuel-W/P	734,000
Electric & Fuel-L/S	400,000
Electric & Fuel-STP	1,310,865
Electric & Fuel-Office	37,603
Chemicals Water	185,000
Chemicals Sewer	821,203
Supplies-Water	1,772,224
Supplies-Sewage	1,258,076
Supplies Office	633,544
Software	1,006,671
Engineering Expense	919,700
Legal Expenses	545,535
Audit Expenses	33,500
Subcontractors-Water	811,575
Subcontractors-Water Testing	105,500
Subcontractors-Sewage	830,582
Subcontractors-Sewage Testing	158,322
Subcontractors AWS	
Subcontractors General	1,727,637
Sludge Removal & Treatment	1,924,160
Bad Debt Expense	5,000
Miscellaneous	421,466
Contingency	1,186,170
Board Of Directors Compensation	52,194
Due in Lieu of Taxes	2,360,055
Total Operation Expenses	\$38,597,577

**CLAY COUNTY UTILITY AUTHORITY
2021/2022 PROPOSED OPERATING BUDGET**

Construction Department Expenses:

Wages	\$241,798
Health Insurance	63,804
Retirement	25,643
Payroll Taxes	18,088
Workmen's' Compensation Insurance	8,806
Property/Liability Insurance	54,855
Equipment Fuel, Repairs & Maintenance	15,000
Field Supplies & Small Tools	5,000
Office Supplies	900
Material & Subcontractors	2,100
Miscellaneous Expenses & Employee Training	29,825
Contingency Reserve	54,315
Depreciation	104,385
Total Construction Department Expenses	\$624,519
Total Expenditures	\$60,212,495

(OVER) UNDER BUDGET

\$0

Clay County Utility Authority
2021/2022 Proposed Self Insurance Fund Budget

		<u>TOTAL SELF INSURANCE FUND</u>
Fund Balance:		
Sewer Backup	\$ 500,000	
Unemployment	25,000	
Fund Balance, Estimated as of October 1, 2021		<u>\$ 525,000</u>
 EXPENDITURES:		
Expenditures will be Board Approved per Occurrence		<u>\$0</u>
 Fund Balance September 30, 2022		<u><u>\$ 525,000</u></u>

**Clay County Utility Authority
2021/2022 Capital Projects Expenditures Budget
And Five Year Capital Projects Plan
Adjusted for Prior Year Jobs Not Completed as of 4/30/2021**

	ADJUSTED FISCAL YEAR 2020/2021	Fiscal Year 2021/2022	Fiscal Year 2022/2023	Fiscal Year 2023/2024	Fiscal Year 2024/2025	Fiscal Year 2025/2026	TOTALS
REVENUES:							
Balance October 1, 2020, to include Transfers	139,693,193						139,693,193
Funds Spent on Jobs Prior to FY 2019/2020	(54,793,809)						(54,793,809)
Renewal, Replacement & Betterment	2,398,255	2,414,518	2,486,954	2,561,563	2,638,410	2,717,562	15,217,262
Departmental Capital Transfer	597,925	1,052,400	1,000,000	1,000,000	1,000,000	1,000,000	5,650,325
Environmental Reuse Capital Fund Transfer	1,046,954	1,140,408	1,151,812	1,163,330	1,174,964	1,186,713	6,864,181
Capacity Fees Transfer	2,653,134	4,078,314	4,282,230	4,496,341	4,721,158	4,957,216	25,188,393
Grant Revenue	3,000,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	10,500,000
Alternative Water Supply Transfer	649,644	688,309	708,958	730,227	752,134	774,698	4,303,970
Debt Service Charge	170,340	200,400	200,400	200,400	200,400	200,400	1,172,340
Surplus Transfer (Operating Contingency Utility & Capital Reserve, includes add'l R&R)	3,416,509	3,775,457	4,009,994	4,130,294	4,254,203	4,381,829	23,968,285
Restricted Interest Earnings	50,644	5,120	10,000	15,000	15,000	15,000	110,764
Borrowing/Utilization of Surplus Funds if needed	(53,803,503)	36,522,706	42,144,817	22,192,988	14,543,732	30,291,582	91,892,323
Balances After Transfers	45,079,286	51,377,632	57,495,165	37,990,143	30,800,000	47,025,000	269,767,226
CAPITAL EXPENDITURES:							
RENEWAL, REPLACEMENT & BETTERMENT							
Departmental Capital	949,320.82	1,052,400.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	6,001,720.82
Knight Boxx/Old Jennings Force Main Extension	0.00		100,000.00	214,000.00			314,000.00
Keystone Club Estates - Plant Upgrades	0.00		1,000,000.00	2,000,000.00			3,000,000.00
Rehab SP WW Clarifer #1/under drain 1-2	100,000.00	900,000.00					1,000,000.00
CL2 Storage Tanks - Multiple WTPS	20,151.89	50,000.00					70,151.89
Ridgecrest WTP - Replace Softstart & Crossline Starters with VFD's	923,462.26	568,016.26					1,491,478.52
Lake Asbury WM Improvements (602 Lake Asbury Road & Aldersgate St.)	0.00		845,000.00				845,000.00
Wesley RD WM Improvements (Branscomb Road to Arthur Moore Drive)	0.00		801,500.00				801,500.00
ERP Software Replacement		1,400,000.00					1,400,000.00
Keystone Heights - Brooklyn Bay Road Water Main Rehabilitation	0.00	9,000.00					9,000.00
Keystone Heights - Lakeside Street/Hilltop Street Water Main Rehabilitation	0.00		115,500.00				115,500.00
Lift Station SCADA System	0.00			750,000.00			750,000.00
Meadowbrook WTP Upgrades - (GST #3 repair, Transfer switch, GST #2 roof repair, Aerator repair)	72,000.00	1,000,000.00	2,453,000.00				3,525,000.00
Miller St. WWTP Upgrades (Complete Paving of Loop Road, Refurbish Influent Structure (Exterior))	0.00		646,070.00				646,070.00
Ravines Off-Site Mains - Middleburg W&S Extensions	1,238,000.00						1,238,000.00
Ridaught WTP - Phase I GST Upgrades	50,000.00	1,100,000.00					1,150,000.00
Ridaught WRF Upgrades (Install Micro-screen, Grit Removal Equipment, and Influent, Rehabilitation)	103,936.00	1,663,706.00	1,433,034.00	260,394.00			3,461,070.00
Spencers WTP - Ground Storage & High Service Pump	0.00			70,000.00	600,000.00		670,000.00
WRF SCADA System					1,000,000.00		1,000,000.00
Water SCADA System			750,000.00				750,000.00
CR 218 widening from Pine Tree Lane to Cosmos	425,000.00		500,000.00				925,000.00
Sandridge Road widening from Henley to CR 209		150,000.00	300,000.00				450,000.00
CR 220 widening Baxley to Henley Rd		575,000.00					575,000.00
CR 220 widening from Henley to Knightbox		420,000.00					420,000.00
Fleming Oaks WTP Electrical Upgrades & Hydro Tank			175,000.00	800,000.00			975,000.00
Pace Island WTP: Electrical & Hydro Tank Upgrades (Replace Hydrotank Tank #1 and Electrical)			200,000.00	800,000.00			1,000,000.00

**Clay County Utility Authority
2021/2022 Capital Projects Expenditures Budget
And Five Year Capital Projects Plan
Adjusted for Prior Year Jobs Not Completed as of 4/30/2021**

	ADJUSTED FISCAL YEAR	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	TOTALS
	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	
Rehab PS 4 & PS 62. Manifold PS 67 if feasible		200,000.00	800,000.00				1,000,000.00
Server Lifecycle Replacement					1,750,000.00		1,750,000.00
Upgrade Lift Stations 11, 41, 69, 51			500,000.00	500,000.00			1,000,000.00
Upgrade Lift Station 98					500,000.00		500,000.00
Upgrade Lift Stations 9, 43, 24, 59					500,000.00	500,000.00	1,000,000.00
WTP Ground Storage Tanks: add Handrails		576,000.00					576,000.00
Fleming WRF Clarifier No. 1 Upgrade	50,000.00	1,158,000.00					1,208,000.00
Water Plant Meters Retrofits	0.00		100,000.00	300,000.00	300,000.00	300,000.00	1,000,000.00
Ridaught/Greenwood/Lucy Branch/Orange Park South WTP Consolidation and Upgrades	0.00	250,000.00					250,000.00
Meadowbrook Well Rehab	70,000.00	630,000.00					700,000.00
Insituform R&R		1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	5,000,000.00
Kingsley Cove WTP Well Rehab				350,000.00			350,000.00
Projects Removed after engineering assessment	20,934,902.08						20,934,902.08
SYSTEM EXPANSION							
Governor's Park WWTF Design and Build	25,000.00	1,000,000.00	2,500,000.00				3,525,000.00
Governor's Park WTP Design and Build	2,400.00	975,000.00	3,262,500.00	3,262,500.00			7,502,400.00
Brannen Mill Extension - Challenger Center	2,200,000.00						2,200,000.00
Meadow Lake WTP-New Ground Storage Tank and Electrical Service upgrade	363,093.00	1,834,953.00	611,651.00				2,809,697.00
Saratoga Springs WTP - Phase I	1,211,426.55	1,137,327.00	1,858,592.00	309,765.00			4,517,110.55
Saratoga Springs RWP - Phase I	1,160,831.00	446,202.00	1,119,300.00	261,597.00			2,987,930.00
FCOB Utility Crossings	2,211,096.93						2,211,096.93
FDOT Middleburg Water and Sewer Relocations	602,241.10						602,241.10
Saratoga Springs Offsite Main Extensions	485,323.00	2,299,677.00					2,785,000.00
Mid Clay WWTP - Phase II Plant Expansion	582,615.00	4,500,000.00	2,167,385.00				7,250,000.00
Fleming Island Reg. WWTP - 2nd BCR Plant, Two Tanks	200,000.00	5,000,000.00	2,000,000.00				7,200,000.00
Fleming Island Reg. WWTP Upgrades (#3 BTU Installation, Design, Repair/Restoration of #1 BTU)	2,149,000.00	4,371,000.00					6,520,000.00
Fleming Island WWTF Clarifier No. 2 Evaluation and Repair	140,000.00						140,000.00
2019-054 Doctors Lake Restoration Project	236,340.52	175,000.00					411,340.52
CCUA Storage Building and Site Improvements	254,095.00	3,480,750.00					3,734,845.00
Aquarius Concourse Relocation Utility Relocations	900,000.00						900,000.00
Redirect Flow from CCUA LS #85 to LS #168	11,500.00						11,500.00
North Middleburg Water & Sewer Extension and Interconnection (Water Interconnect, Forcemain e	169,191.77	1,700,000.00	1,500,000.00				3,369,191.77
CCUA Administrative Building Phase I	0.00	214,907.00	2,945,250.00				3,160,157.00
Cost Share - Extension from Mayfield Annex to Blanding	37,800.00						37,800.00
Infill Projects	1,161,679.98	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	1,661,679.98
Keystone Wastewater Treatment Plant - Phase II Construction	0.00					7,150,000.00	7,150,000.00
Old Jennings Rd-Estimated Cost Share on oversizing to Commercial stub	40,000.00						40,000.00
Peters Creek WTP 2nd GST	0.00		650,000.00				650,000.00
Peters Creek WTP 3rd Well	100,000.00	875,000.00					975,000.00
Peters Creek WWTP - Land Acquisition	0.00		634,050.00				634,050.00
Peters Creek WRF - Phase II	50,000.00	1,600,000.00	12,000,000.00	8,350,000.00			22,000,000.00

**Clay County Utility Authority
2021/2022 Capital Projects Expenditures Budget
And Five Year Capital Projects Plan
Adjusted for Prior Year Jobs Not Completed as of 4/30/2021**

	ADJUSTED						
	FISCAL YEAR	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	TOTALS
	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	
Peters Creek Reclaimed Additions	0.00					200,000.00	200,000.00
Pier Station E/W WM Extension and Interconnect (State Road 16 and FCOB)	0.00	750,000.00	750,000.00	1,500,000.00			3,000,000.00
Pier Station Force Main Extensions (State Road 16 and FCOB)	0.00		750,000.00	750,000.00	1,500,000.00		3,000,000.00
Pier Station Master Pump Station (State Road 16 and FCOB)	0.00	250,000.00	75,000.00	500,000.00			825,000.00
Pier Station WTP Expansion	0.00		1,700,000.00	4,300,000.00			6,000,000.00
Ravines to Henly Road Water Main Extension	0.00	1,400,000.00	1,240,000.00				2,640,000.00
Ravines WTP 2nd GST	0.00		100,000.00	650,000.00			750,000.00
Ridaught RWP - 750K Ground Storage Tank	0.00			937,500.00			937,500.00
Ridaught RWP - Install 3rd High Service Pump	0.00			70,000.00			70,000.00
Spencer's WWTP: Phase 6 Expansion	0.00				750,000.00	5,500,000.00	6,250,000.00
Water System Interconnects - Misc	0.00	660,000.00					660,000.00
Ridaught/Greenwood/Lucy Branch/Orange Park South WTP Consolidation and Upgrades	0.00	50,000.00	1,000,000.00	2,000,000.00	3,000,000.00		6,050,000.00
Longbay Rd. Master Pump Station and Force Main	0.00		500,000.00	1,500,000.00			2,000,000.00
Swimming Penn Creek WM Interconnect	0.00	1,000,000.00	1,000,000.00				2,000,000.00
ALTERNATIVE WATER SUPPLY							
Hydrogeologic Well Construction and Testing	1,321,500.00						1,321,500.00
Potable Reuse Pilot Project	429,261.99	185,000.00	1,085,500.00	2,000,738.01			3,700,500.00
2 MGD Potable Reuse	0.00				1,000,000.00	12,000,000.00	13,000,000.00
Other AWS (Stormwater, RIBs, Reclaimed Storage, etc)	0.00				15,000,000.00	15,000,000.00	30,000,000.00
Subtotals	40,981,168.89	46,706,938.26	52,268,332.00	34,536,494.01	28,000,000.00	42,750,000.00	245,242,933.16
Contingency	4,098,116.89	4,670,693.83	5,226,833.20	3,453,649.40	2,800,000.00	4,275,000.00	24,524,293.32
TOTAL CAPITAL EXPENDITURES	45,079,285.78	51,377,632.09	57,495,165.20	37,990,143.41	30,800,000.00	47,025,000.00	269,767,226.48

Capital Expenditures Breakdown:

Renewal, Replacement & Betterment	32,289,224	23,578,769	21,007,588	16,448,043	9,450,000	7,075,000	109,848,625
System Expansion	11,039,300	27,613,863	35,402,077	19,541,362	5,350,000	12,950,000	111,896,602
Alternative Water Supply	1,750,762	185,000	1,085,500	2,000,738	16,000,000	27,000,000	48,022,000
	45,079,286	51,377,632	57,495,165	37,990,143	30,800,000	47,025,000	269,767,226

**Clay County Utility Authority
Proposed Departmental Capital Budget
FY 2021-2022**

Description	Total Budget
Water Treatment	
Variable Speed Horizontal/Vertical Bandsaw Deluxe	\$ 15,750.00
Drill Press with safety clamps	\$ 2,850.00
	<u>\$ 18,600.00</u>
Wastewater Treatment	
Mower - Pro Turn 260 Mower	\$ 8,800.00
	<u>\$ 8,800.00</u>
Distribution & Collection	
Hydro Excavator	\$ 475,000.00
Trailer for sewer backups	\$ 12,000.00
Xylem Dri-Prime Pump	\$ 59,000.00
Lawn Mower for Liftstations	\$ 10,000.00
	<u>\$ 556,000.00</u>
GIS	NONE
Customer Service Public Relations	
Letter Opener	\$ 3,000.00
	<u>\$ 3,000.00</u>
Service Availability	NONE
IT	
Fortigate Firewalls with support (qty 2)	\$ 24,000.00
FortiManager VM	\$ 48,000.00
Cisco Catalyst 9300 - Switch - 48 port	\$ 21,000.00
Cisco Catalyst 9300 - Switch - 24 port	\$ 29,000.00
86" MondoPad for Board Room	\$ 7,000.00
Conference Phone system in Board Room	\$ 22,000.00
Cybersense Server	\$ 35,000.00
	<u>\$ 186,000.00</u>
Facility Management	
Drive on Lift	\$ 30,000.00
	<u>\$ 30,000.00</u>
Project Management	NONE
Engineering	NONE
MASTER DEPARTMENTAL CAPITAL CONTINGENCY	\$ 250,000.00
Total Department Budgets	<u>\$ 1,052,400.00</u>